

Department of Social Services
Support Divisions

Fiscal Year 2010 Budget Request

Ronald J. Levy, Director

Printed with Governor's Recommendations

Page No.	Dept Rank	Decision Item Name	Department Request					Governor's Recommendation				
			FTE	GR	FF	OF	Total	FTE	GR	FF	OF	Total
		Office of the Director										
2	1	Core	8.00	489,294	13,879	63,883	567,056	7.00	449,401	13,879	63,883	527,163
9	0	Federal Stimulus Funding						0.00	0	1	0	1
	3	General Structure Adjustment						0.00	12,503	1	1,422	13,926
		<i>Total</i>	8.00	489,294	13,879	63,883	567,056	7.00	461,904	13,881	65,305	541,090
		Mail Center Consolidation										
14	1	Core	10.00	335,312	29,151	10,713	375,176	9.00	309,116	29,151	10,713	348,980
	3	General Structure Adjustment						0.00	6,619	2	322	6,943
		<i>Total</i>	10.00	335,312	29,151	10,713	375,176	9.00	315,735	29,153	11,035	355,923
		Federal Grants and Donations										
22	1	Core	0.00	0	10,929,960	24,998	10,954,958	0.00	0	5,929,960	24,998	5,954,958
		<i>Total</i>	0.00	0	10,929,960	24,998	10,954,958	0.00	0	5,929,960	24,998	5,954,958
		Human Resource Center										
29	1	Core	13.52	388,705	227,144	0	615,849	12.02	329,702	227,144	0	556,846
	3	General Structure Adjustment						0.00	14,953	127	0	15,080
		<i>Total</i>	13.52	388,705	227,144	0	615,849	12.02	344,655	227,271	0	571,926
		Field and Line Staff Training										
40	1	Core	0.00	172,781	131,840	0	304,621	0.00	136,782	131,840	0	268,622
		<i>Total</i>	0.00	172,781	131,840	0	304,621	0.00	136,782	131,840	0	268,622
		Finance and Administrative Services										
48	1	Core	103.25	2,759,234	1,253,528	5,502,171	9,514,933	98.50	2,587,384	1,253,528	5,502,171	9,343,083
	3	General Structure Adjustment							105,001	16	1,623	106,640
		<i>Total</i>	103.25	2,759,234	1,253,528	5,502,171	9,514,933	98.50	2,692,385	1,253,544	5,503,794	9,449,723
		Revenue Maximization										
61	1	Core	0.00	0	1,000,000	0	1,000,000	0.00	0	250,000	0	250,000
		<i>Total</i>	0.00	0	1,000,000	0	1,000,000	0.00	0	250,000	0	250,000
		Receipt & Disbursement - Refunds										
68	1	Core	0.00	0	1,700,000	800,000	2,500,000	0.00	0	1,700,000	800,000	2,500,000
		<i>Total</i>	0.00	0	1,700,000	800,000	2,500,000	0.00	0	1,700,000	800,000	2,500,000
		Neglected & Delinquent Children										
75	1	Core	0.00	3,302,000	0	0	3,302,000	0.00	2,484,608	0	0	2,484,608
		<i>Total</i>	0.00	3,302,000	0	0	3,302,000	0.00	2,484,608	0	0	2,484,608
		Legal Services										
82	1	Core	141.97	2,106,054	3,788,282	834,143	6,728,479	134.97	1,944,018	3,675,444	834,143	6,453,605
	3	General Structure Adjustment						0.00	70,169	73,414	21,565	165,148
		<i>Total</i>	141.97	2,106,054	3,788,282	834,143	6,728,479	134.97	2,014,187	3,748,858	855,708	6,618,753
		<i>Supports Core Total</i>	276.74	9,553,380	19,073,784	7,235,908	35,863,072	261.49	8,241,011	13,210,946	7,235,908	28,687,865
		<i>Total Supports</i>	276.74	9,553,380	19,073,784	7,235,908	35,863,072	261.49	8,450,256	13,284,507	7,260,840	28,995,603

FY10 Department of Social Services Report #9

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
OFFICE OF DIRECTOR								
DSS Federal Stimulus Funding - 1886021								
PROGRAM-SPECIFIC								
FEDERAL STIMULUS	0	0.00	0	0.00	0	0.00	1	0.00
TOTAL - PD	0	0.00	0	0.00	0	0.00	1	0.00
TOTAL	0	0.00	0	0.00	0	0.00	1	0.00
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	417,320	5.44	444,241	6.74	444,241	6.74	404,348	5.74
DEPT OF SOC SERV FEDERAL & OTH	12,429	0.16	12,450	0.26	12,450	0.26	12,450	0.26
CHILD SUPPORT ENFORCEMENT FUND	45,963	0.61	47,403	1.00	47,403	1.00	47,403	1.00
TOTAL - PS	475,712	6.21	504,094	8.00	504,094	8.00	464,201	7.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	44,561	0.00	45,053	0.00	45,053	0.00	45,053	0.00
DEPT OF SOC SERV FEDERAL & OTH	1,015	0.00	1,429	0.00	1,429	0.00	1,429	0.00
CHILD SUPPORT ENFORCEMENT FUND	16,477	0.00	16,480	0.00	16,480	0.00	16,480	0.00
TOTAL - EE	62,053	0.00	62,962	0.00	62,962	0.00	62,962	0.00
TOTAL	537,765	6.21	567,056	8.00	567,056	8.00	527,163	7.00
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	12,503	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	0	0.00	1	0.00
CHILD SUPPORT ENFORCEMENT FUND	0	0.00	0	0.00	0	0.00	1,422	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	13,926	0.00
TOTAL	0	0.00	0	0.00	0	0.00	13,926	0.00
GRAND TOTAL	\$537,765	6.21	\$567,056	8.00	\$567,056	8.00	\$541,090	7.00

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CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Office of Director

Budget Unit: 88712C

1. CORE FINANCIAL SUMMARY

FY 2010 Budget Request				
	GR	Federal	Other	Total
PS	444,241	12,450	47,403	504,094
EE	45,053	1,429	16,480	62,962
PSD				
TRF				
Total	489,294	13,879	63,883	567,056
FTE	6.74	0.26	1.00	8.00

Est. Fringe	209,593	5,874	22,365	237,832
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Child Support Enforcement Collections Fund (0169)

FY 2010 Governor's Recommendation				
	GR	Federal	Other	Total
PS	404,348	12,450	47,403	464,201
EE	45,053	1,429	16,480	62,962
PSD				
TRF				
Total	449,401	13,879	63,883	527,163
FTE	5.74	0.26	1.00	7.00

Est. Fringe	190,771	5,874	22,365	219,010
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Child Support Enforcement Collections Fund (0169)

2. CORE DESCRIPTION

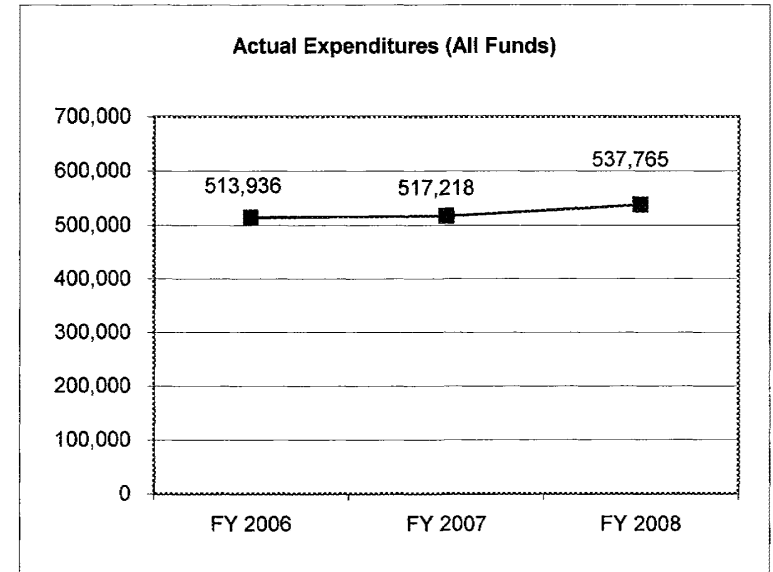
Core operating budget for the Office of the Director.

3. PROGRAM LISTING (list programs included in this core funding)

Office of the Director

4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	517,225	539,513	553,766	567,056
Less Reverted (All Funds)	(1,399)	(13,934)	(14,321)	N/A
Budget Authority (All Funds)	515,826	525,579	539,445	N/A
Actual Expenditures (All Funds)	513,936	517,218	537,765	N/A
Unexpended (All Funds)	1,890	8,361	1,680	N/A
Unexpended, by Fund:				
General Revenue	969	4,595	1,187	N/A
Federal	38	589	431	N/A
Other	886	3,177	62	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

NOTES:

CORE RECONCILIATION DETAIL

DEPARTMENT OF SOCIAL SERVICES

OFFICE OF DIRECTOR

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	8.00	444,241	12,450	47,403	504,094	
	EE	0.00	45,053	1,429	16,480	62,962	
	Total	8.00	489,294	13,879	63,883	567,056	
DEPARTMENT CORE REQUEST							
	PS	8.00	444,241	12,450	47,403	504,094	
	EE	0.00	45,053	1,429	16,480	62,962	
	Total	8.00	489,294	13,879	63,883	567,056	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction	2555 4333 PS	(1.00)	(39,893)	0	0	(39,893)	
NET GOVERNOR CHANGES		(1.00)	(39,893)	0	0	(39,893)	
GOVERNOR'S RECOMMENDED CORE							
	PS	7.00	404,348	12,450	47,403	464,201	
	EE	0.00	45,053	1,429	16,480	62,962	
	Total	7.00	449,401	13,879	63,883	527,163	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 88712C	DEPARTMENT: Social Services
BUDGET UNIT NAME: Office of Director	DIVISION: Office of Director

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

Section	PS or E&E	Core	% Flex Requested	Flex Requested Amount
	PS	\$504,094	25%	\$126,024
	E&E	\$62,962	25%	\$15,741
<i>Total Request</i>		\$567,056		\$141,765

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$0	H.B. 11 language allows for up to 25% flexibility for all funds between personal services and expense and equipment.	25% flexibility is being requested in all funds.

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
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25% flexibility granted for all appropriations, funds were not utilized.

Flexibility allows DSS to utilize and manage funds in the most efficient and effective manner. Uses will be determined on an "as needed" basis.

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DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
OFFICE OF DIRECTOR								
CORE								
STATE DEPARTMENT DIRECTOR	110,434	1.01	113,885	1.00	113,880	1.00	113,880	1.00
DEPUTY STATE DEPT DIRECTOR	129,373	1.33	102,613	1.00	102,612	1.00	102,612	1.00
DESIGNATED PRINCIPAL ASST DEPT	135,858	1.63	174,795	2.00	157,700	2.00	157,700	2.00
DIVISION DIRECTOR	3,605	0.04	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	96,442	2.20	112,801	4.00	129,902	4.00	90,009	3.00
TOTAL - PS	475,712	6.21	504,094	8.00	504,094	8.00	464,201	7.00
TRAVEL, IN-STATE	1,859	0.00	6,500	0.00	4,496	0.00	4,496	0.00
TRAVEL, OUT-OF-STATE	904	0.00	7,536	0.00	3,529	0.00	3,529	0.00
SUPPLIES	16,641	0.00	19,134	0.00	19,134	0.00	19,134	0.00
PROFESSIONAL DEVELOPMENT	16,210	0.00	6,093	0.00	9,100	0.00	9,100	0.00
COMMUNICATION SERV & SUPP	11,186	0.00	9,500	0.00	12,504	0.00	12,504	0.00
PROFESSIONAL SERVICES	3,524	0.00	6,159	0.00	6,159	0.00	6,159	0.00
M&R SERVICES	1,420	0.00	2,303	0.00	2,303	0.00	2,303	0.00
OFFICE EQUIPMENT	2,920	0.00	3,016	0.00	3,016	0.00	3,016	0.00
OTHER EQUIPMENT	640	0.00	869	0.00	869	0.00	869	0.00
PROPERTY & IMPROVEMENTS	1,500	0.00	0	0.00	0	0.00	0	0.00
REAL PROPERTY RENTALS & LEASES	572	0.00	0	0.00	0	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	1,042	0.00	1,352	0.00	1,352	0.00	1,352	0.00
MISCELLANEOUS EXPENSES	3,635	0.00	500	0.00	500	0.00	500	0.00
TOTAL - EE	62,053	0.00	62,962	0.00	62,962	0.00	62,962	0.00
GRAND TOTAL	\$537,765	6.21	\$567,056	8.00	\$567,056	8.00	\$527,163	7.00
GENERAL REVENUE	\$461,881	5.44	\$489,294	6.74	\$489,294	6.74	\$449,401	5.74
FEDERAL FUNDS	\$13,444	0.16	\$13,879	0.26	\$13,879	0.26	\$13,879	0.26
OTHER FUNDS	\$62,440	0.61	\$63,883	1.00	\$63,883	1.00	\$63,883	1.00

PROGRAM DESCRIPTION

Department: Social Services

Program Name: Office of Director

Program is found in the following core budget(s): Office of Director

1. What does this program do?

PROGRAM SYNOPSIS: The role of the Office of the Director is to provide leadership and direction for approximately 8,200 employees of the six divisions of the Department of Social Services (DSS).

In its leadership role, the Office of the Director ensures the Department is meeting the goals of:

- Results for the people of Missouri, measured through COMPAS (Comprehensive Management Performance Accountability System), providing tangible data to proactively influence decisions. The Director's office is also Missouri's voice in national human service forums.
- Excellence in customer service, creating public/private partnerships to confront and resolve issues facing children and families. Further, the Director's office serves as the liaison between those who administer the Department's programs and the Governor's Office, the General Assembly, other state agencies, other state governments, the federal government, citizens, provider groups, the business community, and philanthropic organizations.
- Proficiency of performance, coordinating and monitoring each division's operational plans and major policy initiatives.
- Integrity of stewardship, ensuring the appropriate and effective use of public funds.
- Accountability above all.

Four program divisions (Children's Division, Family Support Division, Division of Youth Services and MO HealthNet Division) and two support divisions (Divisions of Finance and Administrative Services and Legal Services) report to the Office of the Director. The Office of the Director oversees and coordinates the divisions' programs and services to respond to the needs of Missouri citizens.

Current focus areas include:

- Continually improving the quality, efficacy and delivery of service through MO HealthNet.
- Promoting the use of state-of-the-art technology to identify and eliminate waste, fraud and abuse, to improve service delivery and to enhance operational effectiveness.
- Accreditation of the Children's Division, ensuring child safety, permanency and well-being.
- Improving the effectiveness of the Department's field offices to address problems locally by encouraging open and proper communication at the local level and within the Department, and increasing expectations for field office employees to be responsible and accountable for their day-to-day operations.
- Maintaining the nation's most successful juvenile justice program.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute RSMo. 660.010.

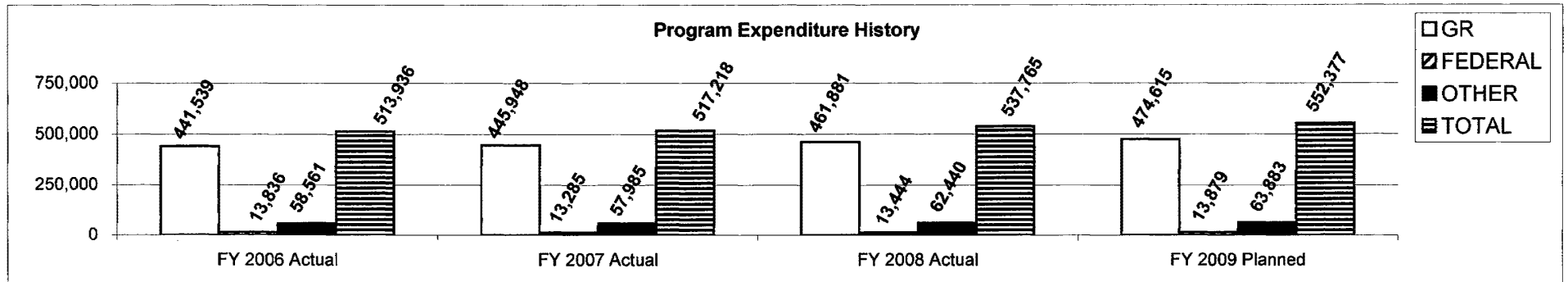
3. Are there federal matching requirements? If yes, please explain.

There is no federal matching requirement. However, expenditures are pooled with other administrative expenditures to earn a federal indirect rate.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

Child Support Enforcement Collections Fund (0169)

7a. Provide an effectiveness measure.

The Director's Office supports all Department of Social Services programs. Efficiency measures will be found in the departmental division sections.

7b. Provide an efficiency measure.

7c. Provide the number of clients/individuals served, if applicable.

7d. Provide a customer satisfaction measure, if available.

**NEW DECISION ITEM
RANK: 0**

**Department: Social Services
Division: Office of Director
DI Name: Federal Stimulus Funding**

Budget Unit: 88712C

DI#: 1886021

1. AMOUNT OF REQUEST

FY 2010 Budget Request				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				
FTE				0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

FY 2010 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD		1		1 E
TRF				
Total		1		1 E
FTE				0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other:	

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The U.S. Congress is currently developing a federal stimulus plan to provide economic assistance to various state and local entities. At the current time, it is unknown how the funds will be distributed and for which programs stimulus funding will be made available, therefore, a flexible, open-ended appropriation is requested for the purposes of accessing, maximizing and/or leveraging federal fiscal relief funds, when such funds become available. The Commissioner of Administration will coordinate and supervise the receipt and distribution of these funds with notice to the Missouri General Assembly.

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one times and how those amounts were calculated.)

A \$1 estimated appropriation is requested because the amount and type of federal stimulus funding which may become available is unknown at this time.

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
Total EE	0		0		0		0		0
Program Distributions			0				0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
Total EE	0		0		0		0		0
Program Distributions			1				1		
Total PSD	0		1		0		1		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	1	0.0	0	0.0	1	0.0	0

6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

6a. Provide an effectiveness measure.

6b. Provide an efficiency measure.

6c. Provide the number of clients/individuals served, if applicable.

6d. Provide a customer satisfaction measure, if available.

7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

The State of Missouri will follow federal requirements for receipt, distribution and expenditure of any federal stimulus funds which may become available.

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DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
OFFICE OF DIRECTOR								
DSS Federal Stimulus Funding - 1886021								
PROGRAM DISTRIBUTIONS	0	0.00	0	0.00	0	0.00	1	0.00
TOTAL - PD	0	0.00	0	0.00	0	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$0	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$1	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

MAIL CENTER
CONSOLIDATION

FY10 Department of Social Services Report #9

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
MAIL CENTER CONSOLIDATION								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	213,096	8.55	227,435	8.78	227,435	8.78	201,239	7.78
DEPT OF SOC SERV FEDERAL & OTH	19,369	0.78	19,481	0.80	19,481	0.80	19,481	0.80
CHILD SUPPORT ENFORCEMENT FUND	10,384	0.42	10,713	0.42	10,713	0.42	10,713	0.42
TOTAL - PS	242,849	9.75	257,629	10.00	257,629	10.00	231,433	9.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	107,877	0.00	107,877	0.00	107,877	0.00	107,877	0.00
DEPT OF SOC SERV FEDERAL & OTH	9,670	0.00	9,670	0.00	9,670	0.00	9,670	0.00
TOTAL - EE	117,547	0.00	117,547	0.00	117,547	0.00	117,547	0.00
TOTAL	360,396	9.75	375,176	10.00	375,176	10.00	348,980	9.00
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	6,619	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	0	0.00	2	0.00
CHILD SUPPORT ENFORCEMENT FUND	0	0.00	0	0.00	0	0.00	322	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	6,943	0.00
TOTAL	0	0.00	0	0.00	0	0.00	6,943	0.00
GRAND TOTAL	\$360,396	9.75	\$375,176	10.00	\$375,176	10.00	\$355,923	9.00

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CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Mail Center Consolidation

Budget Unit: 88714C

1. CORE FINANCIAL SUMMARY

FY 2010 Budget Request				
	GR	Federal	Other	Total
PS	227,435	19,481	10,713	257,629
EE	107,877	9,670		117,547
PSD				
TRF				
Total	335,312	29,151	10,713	375,176
FTE	8.78	0.80	0.42	10.00

Est. Fringe	107,304	9,191	5,054	121,549
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Child Support Enforcement Collections Fund (0169)

FY 2010 Governor's Recommendation				
	GR	Federal	Other	Total
PS	201,239	19,481	10,713	231,433
EE	107,877	9,670		117,547
PSD				
TRF				
Total	309,116	29,151	10,713	348,980
FTE	7.78	0.80	0.42	9.00

Est. Fringe	94,945	9,191	5,054	109,190
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Child Support Enforcement Collections Fund (0169)

2. CORE DESCRIPTION

In December 2005, the Commissioner of the Office of Administration established an interagency committee to evaluate options for improving the efficiency of state agency mail services. The committee, composed of representatives from all executive agencies, worked together over several months and recommended the internal consolidation of mail services using a phased-in approach. All executive branch agencies except for the Departments of Transportation, Conservation, Revenue, and Social Services were consolidated during Phase I. After the initial consolidation has been fully established and is functioning efficiently. The Office of Administration will begin analysis of processes and staff to better coordinate statewide consolidation efforts. The Departments of Social Services and Revenue will be added in Phase II.

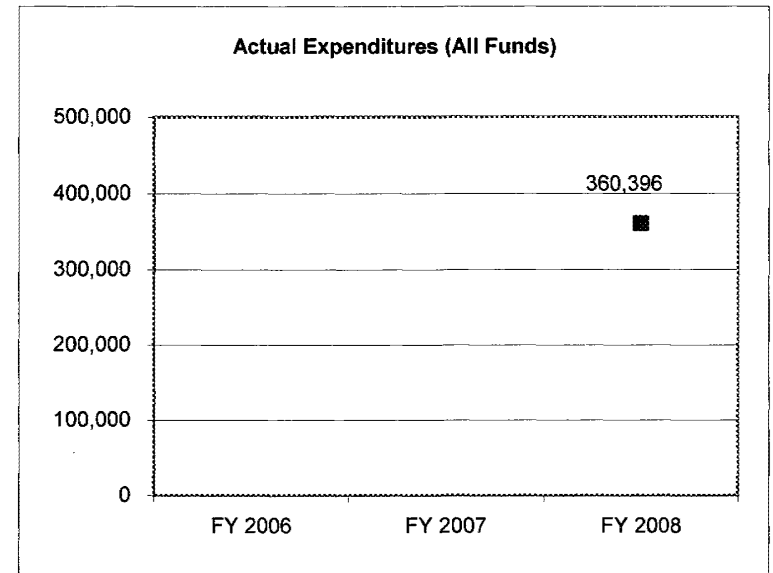
For Fiscal Year 2008, the appropriations for the Department of Social Services' and Revenue's central mail services were reallocated to separate budget sections to aid in preparation of the Phase II consolidation. Core funding continues the separate allocation of central mail services within the Department of Social Services' budget.

3. PROGRAM LISTING (list programs included in this core funding)

Mail Center Consolidation

4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)			371,007	375,176
Less Reverted (All Funds)			(9,944)	N/A
Budget Authority (All Funds)	0	0	361,063	N/A
Actual Expenditures (All Funds)			360,396	N/A
Unexpended (All Funds)	0	0	667	N/A
Unexpended, by Fund:				
General Revenue			547	N/A
Federal			103	N/A
Other			17	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

NOTES:

New section created in FY2008 Governor's recommendations.

CORE RECONCILIATION DETAIL

DEPARTMENT OF SOCIAL SERVICES

MAIL CENTER CONSOLIDATION

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	10.00	227,435	19,481	10,713	257,629	
	EE	0.00	107,877	9,670	0	117,547	
	Total	10.00	335,312	29,151	10,713	375,176	
DEPARTMENT CORE REQUEST							
	PS	10.00	227,435	19,481	10,713	257,629	
	EE	0.00	107,877	9,670	0	117,547	
	Total	10.00	335,312	29,151	10,713	375,176	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction	2556 4222 PS	(1.00)	(26,196)	0	0	(26,196)	
NET GOVERNOR CHANGES		(1.00)	(26,196)	0	0	(26,196)	
GOVERNOR'S RECOMMENDED CORE							
	PS	9.00	201,239	19,481	10,713	231,433	
	EE	0.00	107,877	9,670	0	117,547	
	Total	9.00	309,116	29,151	10,713	348,980	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 88714C	DEPARTMENT: Social Services
BUDGET UNIT NAME: Office of Director	DIVISION: Main Center Consolidation

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

Section	PS or E&E	Core	% Flex Requested	Flex Requested Amount
	PS	\$257,629	25%	\$64,407
	E&E	\$117,547	25%	\$29,387
<i>Total Request</i>		\$375,176		\$93,794

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$0	H.B. 11 language allows for up to 25% flexibility for all funds between personal services and expense and equipment.	25% flexibility is being requested in all funds.

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
--	---

25% flexibility granted for all appropriations, funds were not utilized.

Flexibility allows DSS to utilize and manage funds in the most efficient and effective manner. Uses will be determined on an "as needed" basis.

FY10 Department of Social Services Report #10

DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
MAIL CENTER CONSOLIDATION								
CORE								
OFFICE SUPPORT ASST (CLERICAL)	5,163	0.25	0	0.00	0	0.00	0	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	21,324	1.00	0	0.00	0	0.00
OFFICE SERVICES ASST	5,685	0.21	27,600	1.00	0	0.00	0	0.00
MAILING EQUIPMENT OPER	57,481	2.12	111,647	4.00	0	0.00	0	0.00
MAIL ROOM SPV	7,144	0.25	29,505	1.00	0	0.00	0	0.00
PRINTING/MAIL TECHNICIAN I	20,711	0.95	0	0.00	45,360	2.00	45,360	2.00
PRINTING/MAIL TECHNICIAN II	32,426	1.16	0	0.00	107,749	4.00	81,553	3.00
PRINTING/MAIL TECHNICIAN IV	41,352	1.46	0	0.00	59,160	2.00	59,160	2.00
LABORER I	10,374	0.49	0	0.00	0	0.00	0	0.00
LABORER II	18,526	0.85	22,286	1.00	0	0.00	0	0.00
MOTOR VEHICLE DRIVER	43,987	2.01	45,267	2.00	45,360	2.00	45,360	2.00
TOTAL - PS	242,849	9.75	257,629	10.00	257,629	10.00	231,433	9.00
SUPPLIES	18,626	0.00	9,791	0.00	9,791	0.00	9,791	0.00
COMMUNICATION SERV & SUPP	1,857	0.00	2,474	0.00	2,474	0.00	2,474	0.00
PROFESSIONAL SERVICES	91	0.00	184	0.00	184	0.00	184	0.00
M&R SERVICES	95,328	0.00	101,029	0.00	101,029	0.00	101,029	0.00
REAL PROPERTY RENTALS & LEASES	0	0.00	750	0.00	750	0.00	750	0.00
EQUIPMENT RENTALS & LEASES	1,645	0.00	3,319	0.00	3,319	0.00	3,319	0.00
TOTAL - EE	117,547	0.00	117,547	0.00	117,547	0.00	117,547	0.00
GRAND TOTAL	\$360,396	9.75	\$375,176	10.00	\$375,176	10.00	\$348,980	9.00
GENERAL REVENUE	\$320,973	8.55	\$335,312	8.78	\$335,312	8.78	\$309,116	7.78
FEDERAL FUNDS	\$29,039	0.78	\$29,151	0.80	\$29,151	0.80	\$29,151	0.80
OTHER FUNDS	\$10,384	0.42	\$10,713	0.42	\$10,713	0.42	\$10,713	0.42

PROGRAM DESCRIPTION

Department: Social Services

Program Name: Mail Center Consolidation

Program is found in the following core budget(s): Mail Center Consolidation

1. What does this program do?

PROGRAM SYNOPSIS: This program supports a statewide effort to consolidate mail services in all state departments to improve the efficiency of state agency mail services.

This program supports a statewide effort to consolidate mail services in all state departments to improve the efficiency of state agency mail services. Consolidation efforts are using a phased-in approach. This program supports funding for Social Services' mail consolidation element, which is anticipated to be phased in during Phase II.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute 660.010.

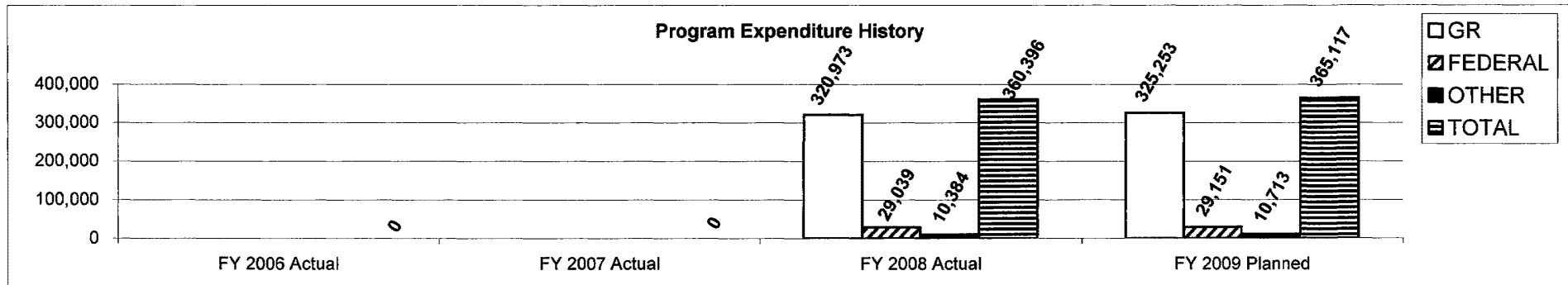
3. Are there federal matching requirements? If yes, please explain.

No.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

Child Support Enforcement Collections (0169)

7a. Provide an effectiveness measure.

Effectiveness measures will be determined once the entire consolidation effort is complete.

7b. Provide an efficiency measure.

Efficiency measures will be determined once the entire consolidation effort is complete.

7c. Provide the number of clients/individuals served, if applicable.

Clients include approximately 8,200 DSS employees that utilize DSS mail services.

7d. Provide a customer satisfaction measure, if available.

FY10 Department of Social Services Report #9

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
FEDERAL GRANTS & DONATIONS								
CORE								
PERSONAL SERVICES								
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	1	0.00	1	0.00	1	0.00
FAMILY SERVICES DONATIONS	0	0.00	1	0.00	1	0.00	1	0.00
YOUTH SERVICES TREATMENT	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PS	0	0.00	3	0.00	3	0.00	3	0.00
EXPENSE & EQUIPMENT								
DEPT OF SOC SERV FEDERAL & OTH	603,157	0.00	2,783,002	0.00	2,769,002	0.00	2,769,002	0.00
FAMILY SERVICES DONATIONS	0	0.00	13	0.00	13	0.00	13	0.00
YOUTH SERVICES TREATMENT	0	0.00	13	0.00	13	0.00	13	0.00
TOTAL - EE	603,157	0.00	2,783,028	0.00	2,769,028	0.00	2,769,028	0.00
PROGRAM-SPECIFIC								
DEPT OF SOC SERV FEDERAL & OTH	1,579,532	0.00	8,146,957	0.00	8,160,957	0.00	3,160,957	0.00
FAMILY SERVICES DONATIONS	0	0.00	23,985	0.00	23,985	0.00	23,985	0.00
YOUTH SERVICES TREATMENT	0	0.00	985	0.00	985	0.00	985	0.00
TOTAL - PD	1,579,532	0.00	8,171,927	0.00	8,185,927	0.00	3,185,927	0.00
TOTAL	2,182,689	0.00	10,954,958	0.00	10,954,958	0.00	5,954,958	0.00
GRAND TOTAL	\$2,182,689	0.00	\$10,954,958	0.00	\$10,954,958	0.00	\$5,954,958	0.00

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CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Federal Grants and Donations

Budget Unit: 88722C

1. CORE FINANCIAL SUMMARY

FY 2010 Budget Request				
	GR	Federal	Other	Total
PS		1	2	3
EE		2,769,002	26	2,769,028
PSD		8,160,957	24,970	8,185,927
TRF				
Total		10,929,960	24,998	10,954,958 E

FTE 0.00

Est. Fringe	0	0	1	1
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds: Family Services Donation (0167)
Youth Services Treatment (0843)

Note: An "E" is requested for Federal Funds.

FY 2010 Governor's Recommendation				
	GR	Federal	Other	Total
PS		1	2	3
EE		2,769,002	26	2,769,028
PSD		3,160,957	24,970	3,185,927
TRF				
Total		5,929,960	24,998	5,954,958 E

FTE 0.00

Est. Fringe	0	0	1	1
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds: Family Services Donation (0167)
Youth Services Treatment (0843)

Note: An "E" is requested for Federal Funds.

2. CORE DESCRIPTION

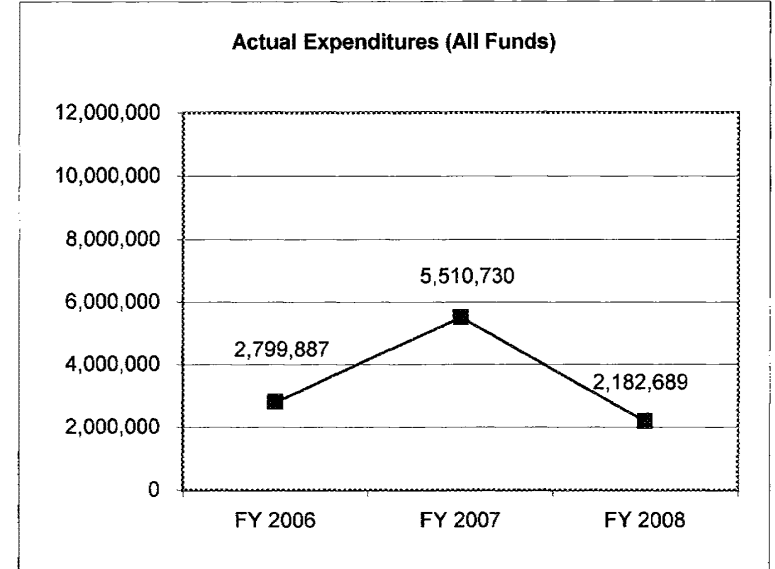
Core budget to receive and spend time limited grants or donations from federal, state or private sources.

3. PROGRAM LISTING (list programs included in this core funding)

Federal Grants and Donations

4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	12,004,958	12,004,958	12,004,958	10,954,958
Less Reverted (All Funds)				N/A
Budget Authority (All Funds)	12,004,958	12,004,958	12,004,958	N/A
Actual Expenditures (All Funds)	2,799,887	5,510,730	2,182,689	N/A
Unexpended (All Funds)	9,205,071	6,494,228	9,822,269	N/A
Unexpended, by Fund:				
General Revenue				N/A
Federal	9,180,073	6,469,230	9,797,271	N/A
Other	24,998	24,998	24,998	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

NOTES: The level of federal expenditures is based on the availability of additional federal funding.

CORE RECONCILIATION DETAIL

DEPARTMENT OF SOCIAL SERVICES

FEDERAL GRANTS & DONATIONS

5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES									
			PS	0.00	0	1	2	3	
			EE	0.00	0	2,783,002	26	2,783,028	
			PD	0.00	0	8,146,957	24,970	8,171,927	
			Total	0.00	0	10,929,960	24,998	10,954,958	
DEPARTMENT CORE ADJUSTMENTS									
Core Reallocation	537	9942	EE	0.00	0	(14,000)	0	(14,000)	
Core Reallocation	537	9942	PD	0.00	0	14,000	0	14,000	
NET DEPARTMENT CHANGES				0.00	0	0	0	0	
DEPARTMENT CORE REQUEST									
			PS	0.00	0	1	2	3	
			EE	0.00	0	2,769,002	26	2,769,028	
			PD	0.00	0	8,160,957	24,970	8,185,927	
			Total	0.00	0	10,929,960	24,998	10,954,958	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS									
Core Reduction	2817	9942	PD	0.00	0	(5,000,000)	0	(5,000,000)	
NET GOVERNOR CHANGES				0.00	0	(5,000,000)	0	(5,000,000)	
GOVERNOR'S RECOMMENDED CORE									
			PS	0.00	0	1	2	3	
			EE	0.00	0	2,769,002	26	2,769,028	
			PD	0.00	0	3,160,957	24,970	3,185,927	
			Total	0.00	0	5,929,960	24,998	5,954,958	

FY10 Department of Social Services Report #10

DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
FEDERAL GRANTS & DONATIONS								
CORE								
OTHER	0	0.00	3	0.00	3	0.00	3	0.00
TOTAL - PS	0	0.00	3	0.00	3	0.00	3	0.00
TRAVEL, IN-STATE	35,232	0.00	30,002	0.00	36,002	0.00	36,002	0.00
TRAVEL, OUT-OF-STATE	11,583	0.00	30,002	0.00	24,002	0.00	24,002	0.00
SUPPLIES	145,199	0.00	400,002	0.00	400,002	0.00	400,002	0.00
PROFESSIONAL DEVELOPMENT	17,137	0.00	83,002	0.00	83,002	0.00	83,002	0.00
COMMUNICATION SERV & SUPP	2,416	0.00	27,002	0.00	27,002	0.00	27,002	0.00
PROFESSIONAL SERVICES	341,328	0.00	1,780,002	0.00	1,780,002	0.00	1,780,002	0.00
M&R SERVICES	7,192	0.00	25,002	0.00	25,002	0.00	25,002	0.00
COMPUTER EQUIPMENT	11,978	0.00	0	0.00	0	0.00	0	0.00
MOTORIZED EQUIPMENT	0	0.00	289,000	0.00	275,000	0.00	275,000	0.00
OFFICE EQUIPMENT	497	0.00	7,502	0.00	7,502	0.00	7,502	0.00
OTHER EQUIPMENT	885	0.00	68,002	0.00	68,002	0.00	68,002	0.00
PROPERTY & IMPROVEMENTS	0	0.00	2,502	0.00	2,502	0.00	2,502	0.00
REAL PROPERTY RENTALS & LEASES	8,687	0.00	8,502	0.00	8,502	0.00	8,502	0.00
EQUIPMENT RENTALS & LEASES	1,528	0.00	2,502	0.00	2,502	0.00	2,502	0.00
MISCELLANEOUS EXPENSES	19,495	0.00	30,004	0.00	30,004	0.00	30,004	0.00
TOTAL - EE	603,157	0.00	2,783,028	0.00	2,769,028	0.00	2,769,028	0.00
PROGRAM DISTRIBUTIONS	1,579,532	0.00	8,171,927	0.00	8,185,927	0.00	3,185,927	0.00
TOTAL - PD	1,579,532	0.00	8,171,927	0.00	8,185,927	0.00	3,185,927	0.00
GRAND TOTAL	\$2,182,689	0.00	\$10,954,958	0.00	\$10,954,958	0.00	\$5,954,958	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$2,182,689	0.00	\$10,929,960	0.00	\$10,929,960	0.00	\$5,929,960	0.00
OTHER FUNDS	\$0	0.00	\$24,998	0.00	\$24,998	0.00	\$24,998	0.00

PROGRAM DESCRIPTION

Department: Social Services

Program Name: Federal Grants and Donations

Program is found in the following core budget(s): Federal Grants and Donations

1. What does this program do?

PROGRAM SYNOPSIS: This appropriation provides a mechanism for the Department to receive and expend grants or donations from federal, state or private sources.

This appropriation provides the Department with a centralized administrative mechanism to receive and expend new grants as they become available during the fiscal year. The Division of Finance and Administrative Services coordinates the use of this authority for the Department as divisions pursue sources other than General Revenue for funding. New funding sources and new grants provide opportunities to sustain a level of service delivery and fund program development that will better serve Missourians. Without this appropriation, the Department would be forced to delay use of new grants and donations until emergency or supplemental appropriations are approved.

The Department uses this flexible appropriation language to spend miscellaneous grants and donations that are received through the fiscal year. The flexible language provides the opportunity to capitalize on changes in federal fiscal policy should it result in new private or federal grants not presently available or foreseen. This appropriation is primarily used for one-time and/or time-limited federal grants and may support a wide variety of expenditures, including staff, if called on or required, for effective administration of the grant or donation.

Multiple year grants that are first spent through this appropriation are transferred to the grantee Division's budget through the appropriation process when it is anticipated that funding will continue for years after it is first received. Exceptions to this rule are made in those cases when the Department is acting in an administrative capacity.

Grants awarded that will utilize this appropriation to expend funds during FY10 are as follows:

School Violence Hotline
Youth Services Donations
STAT Multidisciplinary Training Grants
Healthy Start Grow Smart Grant
Internet Cyber Crime Grant
MHD Transformation Grant
CD PBC & QA Systems Demonstration Project (The MO project on Privatization of Out-of-Home Care for Children)
Money Follows the Person
Medicaid Emergency Diversion Grants (Primary Care Home Initiative)
Supplemental Security Income-Blind

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Section 660 RSMo.

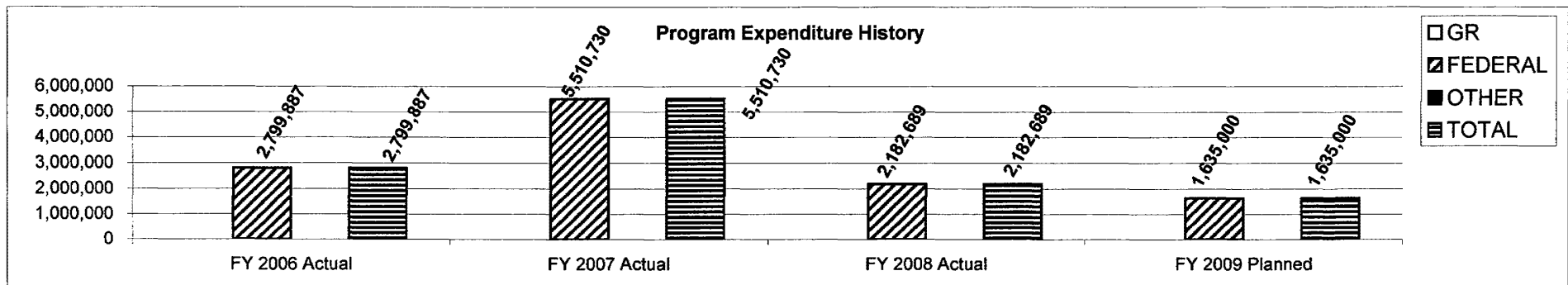
3. Are there federal matching requirements? If yes, please explain.

Some federal grants require a state match. State matches are paid from the grantee Division's budget. The percentage of required state match depends on the grant.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

Family Services Donation (0167) and Youth Services Treatment (0843).

7a. Provide an effectiveness measure.

Effectiveness is measured in the division or program using the funds.

7b. Provide an efficiency measure.

Efficiency is measured in the division or program using the funds.

7c. Provide the number of clients/individuals served, if applicable.

7d. Provide a customer satisfaction measure, if available.

FY10 Department of Social Services Report #9

DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
HUMAN RESOURCE CENTER									
CORE									
PERSONAL SERVICES									
GENERAL REVENUE	325,468	7.21	364,754	8.30	364,754	8.30	312,480	6.80	
DEPT OF SOC SERV FEDERAL & OTH	183,017	4.06	190,159	5.22	190,159	5.22	190,159	5.22	
TOTAL - PS	508,485	11.27	554,913	13.52	554,913	13.52	502,639	12.02	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	23,951	0.00	23,951	0.00	23,951	0.00	17,222	0.00	
DEPT OF SOC SERV FEDERAL & OTH	31,051	0.00	36,985	0.00	36,985	0.00	36,985	0.00	
TOTAL - EE	55,002	0.00	60,936	0.00	60,936	0.00	54,207	0.00	
TOTAL	563,487	11.27	615,849	13.52	615,849	13.52	556,846	12.02	
GENERAL STRUCTURE ADJUSTMENT - 0000012									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	14,953	0.00	
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	0	0.00	127	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	15,080	0.00	
TOTAL	0	0.00	0	0.00	0	0.00	15,080	0.00	
GRAND TOTAL	\$563,487	11.27	\$615,849	13.52	\$615,849	13.52	\$571,926	12.02	

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CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Human Resource Center

Budget Unit: 88742C

1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	364,754	190,159		554,913
EE	23,951	36,985		60,936
PSD				
TRF				
Total	388,705	227,144		615,849
FTE	8.30	5.22		13.52

Est. Fringe	172,091	89,717	0	261,808
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Federal	Other	Total
PS	312,480	190,159		502,639
EE	17,222	36,985		54,207
PSD				
TRF				
Total	329,702	227,144		556,846
FTE	6.80	5.22		12.02

Est. Fringe	147,428	89,717	0	237,145
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

2. CORE DESCRIPTION

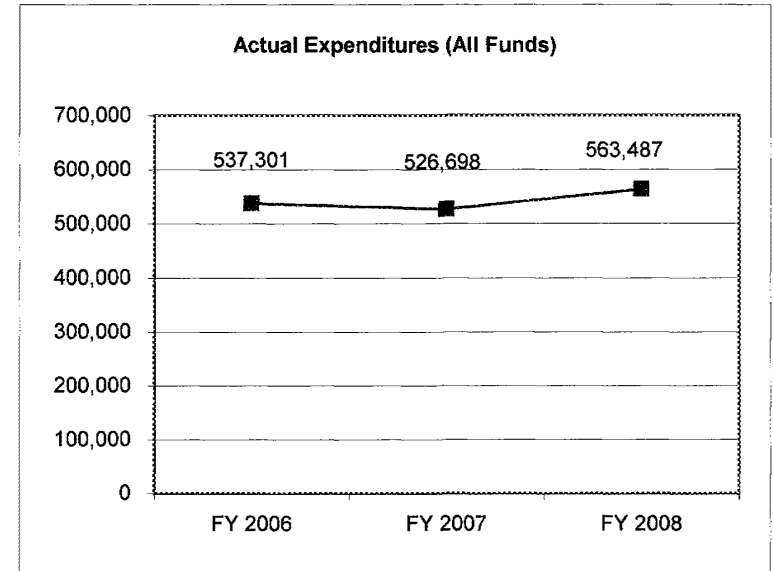
This appropriation provides core funding for the Human Resource Center (HRC). HRC is charged by the Department of Social Services (DSS) to plan, develop and implement a statewide human resource program giving direction and coordination to all divisions within the department.

3. PROGRAM LISTING (list programs included in this core funding)

Human Resource Center

4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	563,557	584,733	600,427	615,849
Less Reverted (All Funds)	(10,093)	(10,728)	(11,199)	N/A
Budget Authority (All Funds)	553,464	574,005	589,228	N/A
Actual Expenditures (All Funds)	537,301	526,698	563,487	N/A
Unexpended (All Funds)	16,163	47,307	25,741	N/A
Unexpended, by Fund:				
General Revenue	6,050	7,787	12,679	N/A
Federal	10,113	39,520	13,062	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

NOTES:

FY2007 - \$39,515 federal fund agency reserve for authority in excess of cash.

FY2008 - \$5,640 federal fund agency reserve for authority in excess of cash.

CORE RECONCILIATION DETAIL

DEPARTMENT OF SOCIAL SERVICES

HUMAN RESOURCE CENTER

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PS	13.52	364,754	190,159	0	554,913	
		EE	0.00	23,951	36,985	0	60,936	
		Total	13.52	388,705	227,144	0	615,849	
DEPARTMENT CORE REQUEST								
		PS	13.52	364,754	190,159	0	554,913	
		EE	0.00	23,951	36,985	0	60,936	
		Total	13.52	388,705	227,144	0	615,849	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	2557 9948	PS	(1.00)	(38,730)	0	0	(38,730)	
Core Reduction	2557 9949	EE	0.00	(6,729)	0	0	(6,729)	
Core Reduction	2559 9948	PS	(0.50)	(13,544)	0	0	(13,544)	
NET GOVERNOR CHANGES			(1.50)	(59,003)	0	0	(59,003)	
GOVERNOR'S RECOMMENDED CORE								
		PS	12.02	312,480	190,159	0	502,639	
		EE	0.00	17,222	36,985	0	54,207	
		Total	12.02	329,702	227,144	0	556,846	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 88742C

DEPARTMENT: Social Services

BUDGET UNIT NAME: Human Resource Center

DIVISION: Office of the Director

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

Section	PS or E&E	Core	% Flex Requested	Flex Requested Amount
	PS	\$554,913	25%	\$138,728
	E&E	\$60,936	25%	\$15,234
Total Request		\$615,849		\$153,962

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$0	H.B. 11 language allows for up to 25% flexibility for all funds between personal services and expense and equipment.	25% flexibility is being requested in all funds.

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR
EXPLAIN ACTUAL USE

25% flexibility granted for all appropriations, funds were not utilized.

CURRENT YEAR
EXPLAIN PLANNED USE

Flexibility allows DSS to utilize and manage funds in the most efficient and effective manner. Uses will be determined on an "as needed" basis.

FY10 Department of Social Services Report #10

DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
HUMAN RESOURCE CENTER								
CORE								
SR OFC SUPPORT ASST (KEYBRD)	23,243	0.92	38,893	2.00	38,893	2.00	38,893	2.00
PERSONNEL OFCR I	30,903	0.80	40,205	1.00	40,205	1.00	40,205	1.00
PERSONNEL OFCR II	1,879	0.03	0	0.00	4,200	0.11	4,200	0.11
HUMAN RELATIONS OFCR I	65,915	1.83	76,713	2.00	76,713	2.00	76,713	2.00
HUMAN RELATIONS OFCR II	49,852	1.16	48,084	1.00	48,084	1.00	48,084	1.00
PERSONNEL ANAL II	75,185	2.02	75,951	2.00	75,951	2.00	37,221	1.00
TRAINING TECH II	3,222	0.09	0	0.00	0	0.00	0	0.00
HUMAN RESOURCES MGR B2	129,697	2.00	134,230	2.00	134,230	2.00	134,230	2.00
HUMAN RESOURCES MGR B3	77,171	1.00	79,722	1.00	79,722	1.00	79,722	1.00
LEGAL COUNSEL	0	0.00	0	0.00	3,966	0.50	3,966	0.50
CLERK	3,155	0.15	4,708	0.42	930	0.31	930	0.31
MISCELLANEOUS PROFESSIONAL	12,387	0.22	17,510	1.00	13,544	0.50	0	0.00
SPECIAL ASST PROFESSIONAL	2,173	0.05	4,141	0.10	3,719	0.10	3,719	0.10
SPECIAL ASST OFFICE & CLERICAL	33,703	1.00	34,756	1.00	34,756	1.00	34,756	1.00
TOTAL - PS	508,485	11.27	554,913	13.52	554,913	13.52	502,639	12.02
TRAVEL, IN-STATE	5,705	0.00	4,470	0.00	5,202	0.00	5,202	0.00
TRAVEL, OUT-OF-STATE	0	0.00	100	0.00	100	0.00	100	0.00
SUPPLIES	18,041	0.00	24,446	0.00	24,446	0.00	17,717	0.00
PROFESSIONAL DEVELOPMENT	6,122	0.00	4,218	0.00	5,700	0.00	5,700	0.00
COMMUNICATION SERV & SUPP	8,192	0.00	9,754	0.00	9,754	0.00	9,754	0.00
PROFESSIONAL SERVICES	4,603	0.00	4,000	0.00	4,300	0.00	4,300	0.00
JANITORIAL SERVICES	70	0.00	10	0.00	10	0.00	10	0.00
M&R SERVICES	4,107	0.00	6,850	0.00	4,425	0.00	4,425	0.00
OFFICE EQUIPMENT	4,991	0.00	2,488	0.00	4,900	0.00	4,900	0.00
OTHER EQUIPMENT	313	0.00	3,650	0.00	800	0.00	800	0.00
PROPERTY & IMPROVEMENTS	1,807	0.00	0	0.00	0	0.00	0	0.00
REAL PROPERTY RENTALS & LEASES	265	0.00	0	0.00	349	0.00	349	0.00
EQUIPMENT RENTALS & LEASES	225	0.00	200	0.00	200	0.00	200	0.00

FY10 Department of Social Services Report #10

DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
HUMAN RESOURCE CENTER								
CORE								
MISCELLANEOUS EXPENSES	561	0.00	750	0.00	750	0.00	750	0.00
TOTAL - EE	55,002	0.00	60,936	0.00	60,936	0.00	54,207	0.00
GRAND TOTAL	\$563,487	11.27	\$615,849	13.52	\$615,849	13.52	\$556,846	12.02
GENERAL REVENUE								
FEDERAL FUNDS	\$214,068	4.06	\$227,144	5.22	\$227,144	5.22	\$227,144	5.22
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

PROGRAM DESCRIPTION

Department: Social Services

Program Name: Human Resource Center

Program is found in the following core budget(s): Human Resource Center

1. What does this program do?

PROGRAM SYNOPSIS: The Human Resource Center plans, develops and implements statewide human resource programs; giving direction and coordination to all divisions in the Department of Social Services.

The quality and level of services provided to the public through Department of Social Services (DSS) programs are directly affected by the performance of each division's employees. Therefore, the service and support functions provided by the Human Resource Center (HRC) are necessary to maintain a qualified and productive workforce. HRC's mission is to serve the divisions in a timely and responsible manner through training, guidance, and assistance, thus contributing to the retention and continuing development of a productive and harmonious workforce. In its six divisions, DSS employs approximately 8,200 staff.

To assist the divisions in meeting their programmatic goals, HRC provides training, interpretive and technical assistance to staff ensuring personnel decisions are made and actions are taken within relevant guidelines including merit system rules and regulations, state and federal employment laws, state and federal civil rights laws, and administrative policies and procedures.

HRC uses its resources to:

- develop and implement administrative policies that are legally sound and support the work of DSS;
- provide advice, training, and consultation to staff to assure consistency among divisions and fair and equitable treatment of employees;
- maintain a high standard of case preparation and presentation of employee disciplinary actions before the Personnel Advisory Board;
- provide effective representation of the department before administrative bodies and court tribunals on personnel related issues;
- develop curriculum and training schedules, provide training to employees in the prevention of sexual harassment, workplace diversity, unlawful discrimination, labor relations, customer service, employee and management development;
- investigate allegations of unlawful discrimination and sexual harassment of employees and clients of the Department of Social Services;
- assist/coordinate workplace accommodations to employees pursuant to the Americans with Disabilities Act and departmental policies;
- provide technical assistance regarding civil rights, employment law and human resource issues to department and division personnel;
- act as liaison for civil rights issues between department personnel and other governmental agencies such as Equal Employment Opportunity Commission (EEOC), Missouri Commission on Human Rights (MCHR) and Health and Human Services (HHS);
- conduct contract compliance audits on Department vendors to ensure compliance with state and federal civil rights laws;

- provide technical assistance on civil rights issues to DSS vendors and service recipients;
- develop and provide technical assistance in the implementation of a department Affirmative Action Plan and Program;
- improve management/employee relations through fair and timely conflict resolution procedures including grievance mediation and management reviews;
- maintain and continue to enhance the Department's learning management system -- Employee Learning Center;
- maintain grievance, discipline, retention and employment analysis system to assist managers in identification of problem areas and staff needs;
- coordinate/assist in labor/management relations;
- coordinate departmental employee award and recognition programs;
- coordinate recruitment activities;
- develop and maintain an employment information website for DSS employees and the public;
- oversee and process personnel actions for the MO HealthNet Division and the support divisions;
- maintain official personnel records in a confidential and secure manner.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State statute: RSMo. 660.010

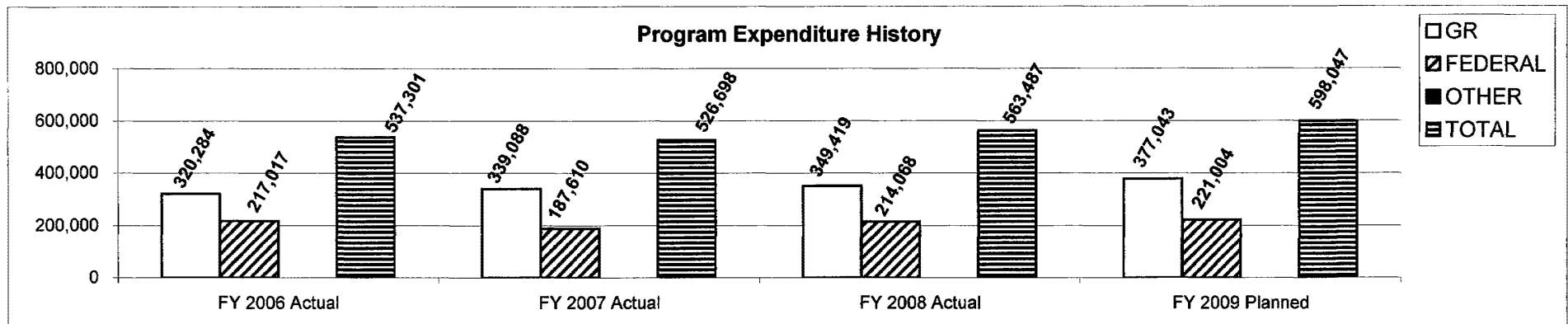
3. Are there federal matching requirements? If yes, please explain.

There is no matching requirement. However, expenditures are pooled with other administrative expenditures to earn a federal indirect rate.

4. Is this a federally mandated program? If yes, please explain.

N/A

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

SFY	Number of Times the Employment Information Website is Accessed		Number of Employees Receiving Employment-Related Training*		Percent of new employees attending orientation, sexual harassment and diversity sessions		Percent of Administrative Policies Reviewed/ Revised	
	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected
2006	1,736,498	1,700,000	7,720	8,000	84%	90%	29%	25%
2007	1,767,496	1,700,000	9,905	8,000	98%	90%	30%	25%
2008	1,863,292	1,700,000	15,004	8,000	97%	90%	39%	25%
2009		1,700,000		9,000		93%		29%
2010		1,700,000		9,000		93%		29%
2011		1,700,000		9,000		93%		29%

*Employees may receive more than one training class.

7b. Provide an efficiency measure.

SFY	Number of employee grievances processed		Workers Compensation Reports Processed	
	Actual	Projected	Actual	Projected
2006	201	185	330	300
2007	205	185	246	300
2008	187	185	341	300
2009		185		300
2010		185		300
2011		185		300

7c. Provide the number of clients/individuals served, if applicable.

SFY	Number of DSS Employees*	
	Actual	Projected
2006	8,858	8,500
2007	8,520	8,500
2008	8,586	8,500
2009		8,500
2010		8,500
2011		8,500

*Includes turnover, part-time employees and temporary employees.

7d. Provide a customer satisfaction measure, if available.

FY10 Department of Social Services Report #9

DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
STAFF TRAINING									
CORE									
EXPENSE & EQUIPMENT									
GENERAL REVENUE	172,777	0.00	172,781	0.00	172,781	0.00	136,782	0.00	
DEPT OF SOC SERV FEDERAL & OTH	108,941	0.00	131,840	0.00	131,840	0.00	131,840	0.00	
TOTAL - EE	281,718	0.00	304,621	0.00	304,621	0.00	268,622	0.00	
TOTAL	281,718	0.00	304,621	0.00	304,621	0.00	268,622	0.00	
GRAND TOTAL	\$281,718	0.00	\$304,621	0.00	\$304,621	0.00	\$268,622	0.00	

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CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Field and Line Staff Training

Budget Unit: 90042C

1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS				
EE	172,781	131,840		304,621
PSD				
TRF				
Total	172,781	131,840		304,621
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Federal	Other	Total
PS				
EE	136,782	131,840		268,622
PSD				
TRF				
Total	136,782	131,840		268,622
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

2. CORE DESCRIPTION

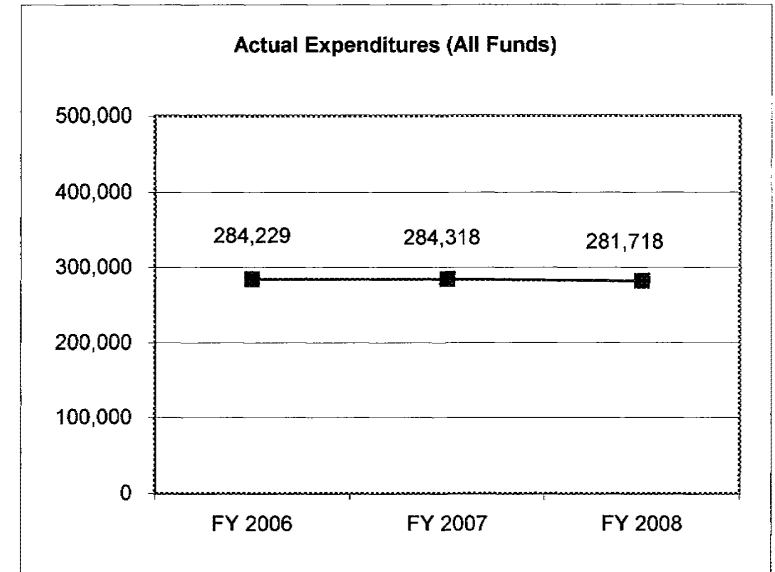
Core funding to provide training to Department of Social Services (DSS) field and line staff.

3. PROGRAM LISTING (list programs included in this core funding)

Field and Line Staff Training

4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	309,965	309,965	309,965	304,621
Less Reverted (All Funds)	(5,344)	(5,344)	(5,344)	N/A
Budget Authority (All Funds)	304,621	304,621	304,621	N/A
Actual Expenditures (All Funds)	284,229	284,318	281,718	N/A
Unexpended (All Funds)	20,392	20,303	22,903	N/A
Unexpended, by Fund:				
General Revenue	(1)		4	N/A
Federal	20,393	20,393	22,899	N/A
Other				N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

NOTES:

FY2006 - \$20,357 federal funds reserve for authority in excess of cash.

FY2007 - \$19,482 federal funds reserve for authority in excess of cash.

FY2008 - \$20,357 federal funds reserve for authority in excess of cash.

CORE RECONCILIATION DETAIL

DEPARTMENT OF SOCIAL SERVICES

STAFF TRAINING

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	172,781	131,840	0	304,621	
	Total	0.00	172,781	131,840	0	304,621	
DEPARTMENT CORE REQUEST							
	EE	0.00	172,781	131,840	0	304,621	
	Total	0.00	172,781	131,840	0	304,621	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction	2567 6793 EE	0.00	(35,999)	0	0	(35,999)	
NET GOVERNOR CHANGES		0.00	(35,999)	0	0	(35,999)	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	136,782	131,840	0	268,622	
	Total	0.00	136,782	131,840	0	268,622	

FY10 Department of Social Services Report #10

DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
STAFF TRAINING								
CORE								
TRAVEL, IN-STATE	82,435	0.00	78,502	0.00	78,502	0.00	78,502	0.00
TRAVEL, OUT-OF-STATE	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
SUPPLIES	10,848	0.00	15,000	0.00	15,000	0.00	15,000	0.00
PROFESSIONAL DEVELOPMENT	7,889	0.00	23,801	0.00	23,801	0.00	23,801	0.00
PROFESSIONAL SERVICES	169,582	0.00	165,525	0.00	165,525	0.00	129,526	0.00
M&R SERVICES	3,300	0.00	8,660	0.00	8,660	0.00	8,660	0.00
OFFICE EQUIPMENT	0	0.00	1,500	0.00	1,500	0.00	1,500	0.00
OTHER EQUIPMENT	874	0.00	1,000	0.00	1,000	0.00	1,000	0.00
MISCELLANEOUS EXPENSES	6,790	0.00	9,633	0.00	9,633	0.00	9,633	0.00
TOTAL - EE	281,718	0.00	304,621	0.00	304,621	0.00	268,622	0.00
GRAND TOTAL	\$281,718	0.00	\$304,621	0.00	\$304,621	0.00	\$268,622	0.00
GENERAL REVENUE	\$172,777	0.00	\$172,781	0.00	\$172,781	0.00	\$136,782	0.00
FEDERAL FUNDS	\$108,941	0.00	\$131,840	0.00	\$131,840	0.00	\$131,840	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

PROGRAM DESCRIPTION

Department: Social Services

Program Name: Field and Line Staff Training

Program is found in the following core budget(s): Field and Line Staff Training

1. What does this program do?

PROGRAM SYNOPSIS: Provides staff training to the Department of Social Services field and line staff.

The Department of Social Services (DSS) has identified the need to assist employees in reaching their full potential through training opportunities structured to integrate common and important themes and values outlined in the vision and mission of the Department. In response to this need, the Human Resource Center (HRC) has developed a comprehensive training plan that incorporates curriculums designed to meet the unique goals of the Department.

Training courses offered to supervisors and front line staff include, but are not limited to: The Art of Negotiation; Balancing Work and Home; Basic Supervisory Training; Career Development; Civil Rights and Diversity in the Workplace; Effective Discipline; Effective Meetings; Emotional Intelligence; Employee Motivation; Flexible Thinking; Interviewing Skills; Labor Relations for Supervisors; Managing Change for Supervisors; Managing Multiple Priorities; New Employee Orientation; Providing Excellent Service; Team Work; Turning Conflict into Collaboration; Workplace Incivility; and Written Communication.

All courses offered allow the participants to learn skills to perform their jobs in the most effective and efficient manner. The Department of Social Services supports career development for its employees and stresses the need to continue to make available the training necessary for front line staff and supervisors to excel in their careers. Additionally, the Department is utilizing these training efforts to meet the requirements of the Management Training Rule.

Funding from this program provides the opportunity to implement the training efforts described in the above paragraphs.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State statute: RSMo. 660.010

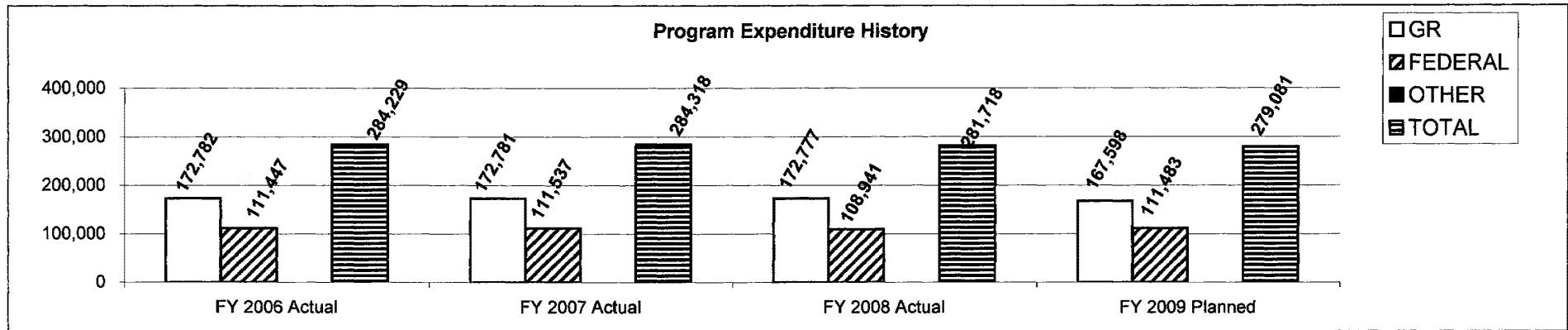
3. Are there federal matching requirements? If yes, please explain.

No. Program expenditures do not have a federal matching requirement; however, expenditures are pooled with other departmental administrative expenditures to earn a federal indirect rate.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

SFY	Number of Employees Receiving Employment-Related Training*		Percent of new employees attending orientation, sexual harassment and diversity sessions	
	Actual	Projected	Actual	Projected
2006	7,720	8,000	84%	90%
2007	9,905	8,000	98%	90%
2008	15,004	8,000	97%	90%
2009		9,000		93%
2010		9,000		93%
2011		9,000		93%

*Employees may receive more than one training class.

7b. Provide an efficiency measure.

SFY	Percent of Supervisors in Compliance with the Management Training Rule (16 hours)	
	Actual	Projected
2006	78%	70%
2007	92%	80%
2008	92%	85%
2009		87%
2010		87%
2011		87%

SFY	Percent of Supervisors in Compliance with the Management Training Rule (40 hours)	
	Actual	Projected
2006	98%	70%
2007	93%	80%
2008	98%	85%
2009		90%
2010		90%
2011		90%

7c. Provide the number of clients/individuals served, if applicable.

SFY	Number of DSS Employees*	
	Actual	Projected
2006	8,858	8,500
2007	8,520	8,500
2008	8,586	8,500
2009		8,500
2010		8,500
2011		

*Includes turnover, part-time employees and temporary employees.

7d. Provide a customer satisfaction measure, if available.

FY10 Department of Social Services Report #9

DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
FINANCE & ADMINISTRATIVE SRVS									
CORE									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	2,553,407	74.37	2,553,407	74.37	2,431,927	69.62	
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	1,068,559	27.58	1,068,559	27.58	1,068,559	27.58	
CHILD SUPPORT ENFORCEMENT FUND	0	0.00	50,136	1.20	50,136	1.20	50,136	1.20	
DOSS ADMINISTRATIVE TRUST	0	0.00	3,966	0.10	3,966	0.10	3,966	0.10	
TOTAL - PS	0	0.00	3,676,068	103.25	3,676,068	103.25	3,554,588	98.50	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	0	0.00	205,827	0.00	205,827	0.00	155,457	0.00	
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	184,969	0.00	184,969	0.00	184,969	0.00	
DOSS ADMINISTRATIVE TRUST	0	0.00	5,448,069	0.00	5,448,069	0.00	5,448,069	0.00	
TOTAL - EE	0	0.00	5,838,865	0.00	5,838,865	0.00	5,788,495	0.00	
TOTAL	0	0.00	9,514,933	103.25	9,514,933	103.25	9,343,083	98.50	
GENERAL STRUCTURE ADJUSTMENT - 0000012									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	105,001	0.00	
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	0	0.00	16	0.00	
CHILD SUPPORT ENFORCEMENT FUND	0	0.00	0	0.00	0	0.00	1,504	0.00	
DOSS ADMINISTRATIVE TRUST	0	0.00	0	0.00	0	0.00	119	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	106,640	0.00	
TOTAL	0	0.00	0	0.00	0	0.00	106,640	0.00	
GRAND TOTAL	\$0	0.00	\$9,514,933	103.25	\$9,514,933	103.25	\$9,449,723	98.50	

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CORE DECISION ITEM

Department: Social Services
 Division: Finance and Administrative Services
 Core: Division of Finance and Administrative Services

Budget Unit: 88815C

1. CORE FINANCIAL SUMMARY

FY 2010 Budget Request				
	GR	Federal	Other	Total
PS	2,553,407	1,068,559	54,102	3,676,068
EE	205,827	184,969	5,448,069	5,838,865
PSD				
TRF				
Total	2,759,234	1,253,528	5,502,171	9,514,933
FTE	74.37	27.58	1.30	103.25

Est. Fringe	1,204,697	504,146	25,525	1,734,369
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Child Support Enforcement Collections Fund (0169)
 Administrative Trust Fund (0545)

FY 2010 Governor's Recommendation				
	GR	Federal	Other	Total
PS	2,431,927	1,068,559	54,102	3,554,588
EE	155,457	184,969	5,448,069	5,788,495
PSD				
TRF				
Total	2,587,384	1,253,528	5,502,171	9,343,083
FTE	69.62	27.58	1.30	98.50

Est. Fringe	1,147,383	504,146	25,525	1,677,055
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Child Support Enforcement Collections Fund (0169)
 Administrative Trust Fund (0545)

2. CORE DESCRIPTION

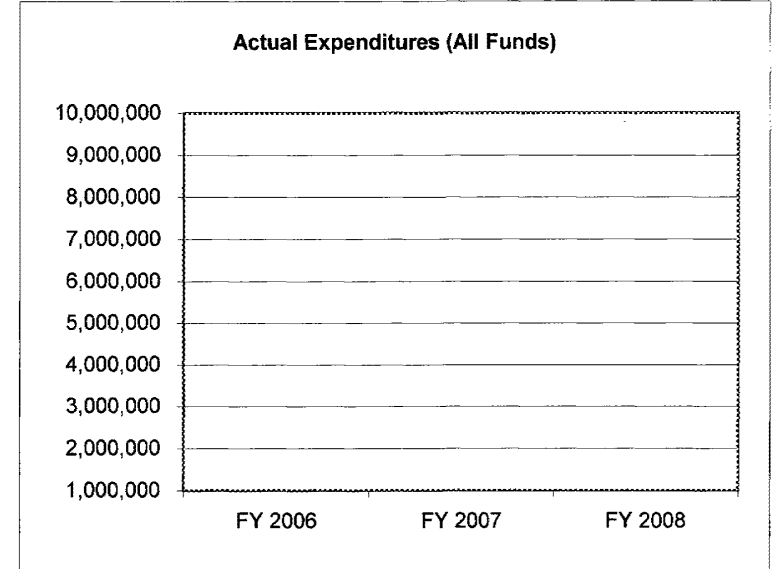
Core funding for the Division of Finance and Administrative Services (DFAS) responsible for providing centralized financial and administrative support to all Department of Social Services divisions. In addition, staff responsible for the department's research and data management functions are included in the DFAS core budget.

3. PROGRAM LISTING (list programs included in this core funding)

Division of Finance and Administrative Services

4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)				9,514,933
Less Reverted (All Funds)				N/A
Budget Authority (All Funds)	0	0	0	N/A
Actual Expenditures (All Funds)				N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue				N/A
Federal				N/A
Other				N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

During FY09 the Division of Finance and Administrative Services was created by combining the Division of Budget and Finance (DBF) and the Division of General Services (DGS). The Division of Finance and Administrative Services does not have expenditure history. The DBF and DGS history is on following page.

4. FINANCIAL HISTORY continued

NOTES:

During FY09 the Division of Finance and Administrative Services was created by combining the Division of Budget and Finance (DBF) and the Division of General Services (DGS). The Division of Finance and Administrative Services does not have expenditure history. The DBF and DGS history is below.

Division of Budget and Finance

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	1,961,629	2,892,602	3,072,799	0
Less Reverted (All Funds)	(40,991)	(55,147)	(60,549)	N/A
Budget Authority (All Funds)	1,920,638	2,837,455	3,012,250	N/A
Actual Expenditures (All Funds)	1,753,807	2,474,187	2,608,204	N/A
Unexpended (All Funds)	166,831	363,268	404,046	N/A
Unexpended, by Fund:				
General Revenue	998	46,079	120,750	N/A
Federal	165,833	313,266	279,128	N/A
Other	0	3,923	4,168	N/A

Division of General Services

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	7,841,563	7,653,669	6,572,890	0
Less Reverted (All Funds)	(49,152)	(50,041)	(24,511)	N/A
Budget Authority (All Funds)	7,792,411	7,603,628	6,548,379	N/A
Actual Expenditures (All Funds)	7,172,978	6,625,629	6,356,509	N/A
Unexpended (All Funds)	619,433	977,999	191,870	N/A
Unexpended, by Fund:				
General Revenue	9,042	8,299	77,004	N/A
Federal	24,338	56,714	78,414	N/A
Other	586,053	912,986	36,452	N/A

CORE RECONCILIATION DETAIL

DEPARTMENT OF SOCIAL SERVICES
FINANCE & ADMINISTRATIVE SRVS

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PS	103.25	2,553,407	1,068,559	54,102	3,676,068	
		EE	0.00	205,827	184,969	5,448,069	5,838,865	
		Total	103.25	2,759,234	1,253,528	5,502,171	9,514,933	
DEPARTMENT CORE REQUEST								
		PS	103.25	2,553,407	1,068,559	54,102	3,676,068	
		EE	0.00	205,827	184,969	5,448,069	5,838,865	
		Total	103.25	2,759,234	1,253,528	5,502,171	9,514,933	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	2560 3050	PS	(4.75)	(121,480)	0	0	(121,480)	
Core Reduction	2560 3058	EE	0.00	(50,370)	0	0	(50,370)	
NET GOVERNOR CHANGES			(4.75)	(171,850)	0	0	(171,850)	
GOVERNOR'S RECOMMENDED CORE								
		PS	98.50	2,431,927	1,068,559	54,102	3,554,588	
		EE	0.00	155,457	184,969	5,448,069	5,788,495	
		Total	98.50	2,587,384	1,253,528	5,502,171	9,343,083	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 88815C	DEPARTMENT: Social Services
BUDGET UNIT NAME: Division of Finance and Administrative Services	DIVISION: Finance and Administrative Services

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

Section	PS or E&E	Core	% Flex Requested	Flex Requested Amount
	PS	\$3,621,966	25%	\$905,492
	E&E	\$390,796	25%	\$97,699
<i>Total Request</i>		\$4,012,762		\$1,003,191

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
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\$10,000 was used in Division of General Services.	H.B. 11 language allows for up to 25% flexibiity for all funds between personal services and expense and equipment.	25% flexibility is being requested in all funds.
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3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
--	---

Personal Services was used to cover E&E shortfall.

Flexibility allows DSS to utilize and manage funds in the most efficient and effective manner. Uses will be determined on an "as needed" basis.

FY10 Department of Social Services Report #10

DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
FINANCE & ADMINISTRATIVE SRVS								
CORE								
OFFICE SUPPORT ASST (CLERICAL)	0	0.00	202,563	10.22	79,490	7.50	79,490	7.50
SR OFC SUPPORT ASST (CLERICAL)	0	0.00	35,614	1.33	37,368	2.00	37,368	2.00
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	62,343	2.00	63,432	2.00	63,432	2.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	47,783	2.39	43,968	2.00	27,392	1.25
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	78,863	2.75	56,400	2.00	56,400	2.00
PRINTING/MAIL TECHNICIAN I	0	0.00	0	0.00	147,348	6.00	98,196	4.00
STORES CLERK	0	0.00	47,556	2.00	23,400	1.00	23,400	1.00
STOREKEEPER I	0	0.00	27,130	1.00	24,576	1.00	24,576	1.00
PROCUREMENT OFCR I	0	0.00	112,550	3.00	112,560	3.00	112,560	3.00
PROCUREMENT OFCR II	0	0.00	48,080	1.00	48,084	1.00	48,084	1.00
OFFICE SERVICES COOR I	0	0.00	45,069	1.00	0	0.00	0	0.00
ACCOUNT CLERK II	0	0.00	390,600	14.75	390,600	14.75	366,024	13.75
AUDITOR II	0	0.00	74,580	2.00	74,580	2.00	74,580	2.00
ACCOUNTANT I	0	0.00	243,190	8.00	180,636	6.00	149,460	5.00
ACCOUNTANT II	0	0.00	208,315	6.00	200,508	5.00	200,508	5.00
BUDGET ANAL III	0	0.00	48,080	1.00	91,428	2.00	91,428	2.00
RESEARCH ANAL II	0	0.00	68,672	2.00	67,128	2.00	67,128	2.00
RESEARCH ANAL III	0	0.00	321,848	7.46	347,052	8.00	347,052	8.00
RESEARCH ANAL IV	0	0.00	106,593	2.00	106,584	2.00	106,584	2.00
EXECUTIVE I	0	0.00	99,878	3.00	93,624	3.00	93,624	3.00
EXECUTIVE II	0	0.00	117,765	3.00	109,909	3.00	109,909	3.00
TELECOMMUN ANAL IV	0	0.00	52,192	1.00	52,200	1.00	52,200	1.00
LABORER I	0	0.00	20,136	1.00	20,136	1.00	20,136	1.00
MOTOR VEHICLE DRIVER	0	0.00	124,981	6.50	144,341	6.00	144,341	6.00
EMERGENCY MGMNT COORD	0	0.00	0	0.00	48,084	1.00	48,084	1.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	98,171	2.00	97,572	2.00	97,572	2.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	173,385	3.00	221,472	4.00	221,472	4.00
RESEARCH MANAGER B2	0	0.00	127,665	2.00	125,496	2.00	125,496	2.00
DIVISION DIRECTOR	0	0.00	91,796	1.00	91,800	1.00	91,800	1.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	118,621	1.85	138,408	2.00	138,408	2.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	111,434	2.00	69,204	1.00	69,204	1.00
SPECIAL ASST PROFESSIONAL	0	0.00	164,290	2.00	164,290	2.00	164,290	2.00

FY10 Department of Social Services Report #10

DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
FINANCE & ADMINISTRATIVE SRVS								
CORE								
SPECIAL ASST TECHNICIAN	0	0.00	83,826	2.00	83,826	2.00	83,826	2.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	122,499	3.00	120,564	3.00	120,564	3.00
TOTAL - PS	0	0.00	3,676,068	103.25	3,676,068	103.25	3,554,588	98.50
TRAVEL, IN-STATE	0	0.00	11,767	0.00	13,767	0.00	13,767	0.00
TRAVEL, OUT-OF-STATE	0	0.00	2,600	0.00	2,600	0.00	2,600	0.00
SUPPLIES	0	0.00	72,255	0.00	116,659	0.00	116,659	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	95,659	0.00	105,000	0.00	105,000	0.00
COMMUNICATION SERV & SUPP	0	0.00	37,965	0.00	28,000	0.00	28,000	0.00
PROFESSIONAL SERVICES	0	0.00	131,244	0.00	100,000	0.00	49,630	0.00
JANITORIAL SERVICES	0	0.00	4,883	0.00	1,000	0.00	1,000	0.00
M&R SERVICES	0	0.00	14,487	0.00	11,596	0.00	11,596	0.00
MOTORIZED EQUIPMENT	0	0.00	1,991	0.00	1,991	0.00	1,991	0.00
OFFICE EQUIPMENT	0	0.00	6,300	0.00	3,000	0.00	3,000	0.00
OTHER EQUIPMENT	0	0.00	3,623	0.00	2,000	0.00	2,000	0.00
PROPERTY & IMPROVEMENTS	0	0.00	1,633	0.00	500	0.00	500	0.00
REAL PROPERTY RENTALS & LEASES	0	0.00	500	0.00	500	0.00	500	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	4,706	0.00	4,000	0.00	4,000	0.00
MISCELLANEOUS EXPENSES	0	0.00	1,500	0.00	500	0.00	500	0.00
REBILLABLE EXPENSES	0	0.00	5,447,752	0.00	5,447,752	0.00	5,447,752	0.00
TOTAL - EE	0	0.00	5,838,865	0.00	5,838,865	0.00	5,788,495	0.00
GRAND TOTAL	\$0	0.00	\$9,514,933	103.25	\$9,514,933	103.25	\$9,343,083	98.50
GENERAL REVENUE	\$0	0.00	\$2,759,234	74.37	\$2,759,234	74.37	\$2,587,384	69.62
FEDERAL FUNDS	\$0	0.00	\$1,253,528	27.58	\$1,253,528	27.58	\$1,253,528	27.58
OTHER FUNDS	\$0	0.00	\$5,502,171	1.30	\$5,502,171	1.30	\$5,502,171	1.30

PROGRAM DESCRIPTION

Department: Social Services

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

1. What does this program do?

PROGRAM SYNOPSIS: The division provides centralized financial and administrative support to all Department of Social Services divisions.

The Division of Finance and Administrative Services provides centralized financial and administrative support to all Department of Social Services divisions. Financial functions include audit support and contract compliance, budgeting, expenditure review and control, federal grants management and reporting, implementation of the department's fiscal policies, and responding to changes in federal and state fiscal policy. Administrative support services include emergency management, telecommunications, warehouse/inventory coordination and distribution, mail services and fleet management.

In addition, staff responsible for the department's research and data management functions are included in the DFAS. The Center for Management Information (CMI) provides direction for the Department's research and data management functions, which also includes coordination of all legislative fiscal notes.

Following is a description of core DFAS functions.

•Payment Processing Oversight: DFAS maintains final approval of payments and is charged with overall compliance with state and federal laws or regulations and adherence to sound and accepted accounting principles. In addition, DFAS is the Department's accounting, purchasing, and payroll liaison with Office of Administration and other agencies working cooperatively with DSS.

•Audit and Compliance: DFAS focuses audit resources on improving department financial systems, payment processes and procedures. In this effort, audit staff are charged with identifying weaknesses in department financial controls and opportunities to improve operational efficiencies. DFAS also serves as the point of contact with the State Auditor's office.

The contract compliance review process builds on the skills and abilities of eight DSS retirees conducting on-site provider reviews. The goal of the Contract Compliance Review process is to establish a presence and promote accountability in the provider community doing business with the DSS. Current focus is on child care providers with plans to extend compliance reviews to child welfare contracting areas in the near future. Contract Compliance Review team members conduct simple on-site reviews meant to be noninvasive to child care providers; yet, thorough enough for the reviewer to consider key contract provisions during the visit.

•Purchasing/Payroll: DFAS provides goods and services in accordance with delegation from Office of Administration and monitors compliance of purchasing agreements between DSS and contractor/vendors. The payroll function includes maintaining employee time and leave and managing all issues relating to salary payments.

•Federal Funds Management and Reporting: DFAS manages approximately 55 grants with a value of over \$5.7 billion in federal funds. The agency serves as the single state contact for federal grants that include Temporary Aid to Needy Families (TANF), Social Services Block Grant (SSBG), Medicaid Title XIX and Title XXI, IV-D and IV-E. The Division is responsible for the processes that provide for daily cash draws and deposits to federal funds that support Department of Social Services' and certain other departments' programs. As the single state contact, DFAS compiles required monthly, quarterly and annual reports associated with each grant and submits these to the federal government on behalf of DSS or another department.

•Budget: DFAS directs and helps prepare the department budget, compiling and evaluating budget proposals from DSS divisions. In addition, DFAS serves as the department's budget liaison with Office of Administration and House and Senate budget staff and supports divisions during budget hearings. The budget section is responsible for department expenditure control, assuring there is sufficient cash to support available authority, monitoring spending rates and determining that department expenditures are within the scope of house bill intent.

•Emergency Management/SEMA: DFAS leads DSS initiatives to provide statewide mass care (shelter, food and water) coordination during emergencies through the assistance of partner agencies (Red Cross, Salvation Army and other volunteer agencies active in disasters). DFAS 1) helps to coordinate deployment of local DSS staff in affected areas to assist in setting up and staffing local shelters; and 2) ensures local staff assure safety of youth in DYS programs and children in Children's Division custody. In the case of an emergency, DFAS would take the lead in contacting corporate partners to provide food and water to shelter locations. DFAS participates in hot-wash exercises after an actual emergency or drill.

•Telecommunications: DFAS provides technical expertise in the design, acquisition and installation of telecommunication services and equipment for DSS offices across the state. DFAS telecommunications staff serve as the DSS liaison with OA/ITSD and telecommunication vendors, take the lead in resolving service issues and mediate vendor disputes to get service restored. DFAS also takes the lead in training DSS personnel statewide in the use and management of telecommunications systems and services.

•Warehouse/Inventory Management: Responsibilities include acquisition, storage and distribution of bulk supplies, division forms and envelopes, etc.; management and tracking of non-expendable property/fixed assets inventory; surplus property retrieval and disposition; request on-site sealed bids on vehicles and furniture; and delivery of supplies to JC offices and shipping via UPS, Lanter and CCX. In addition, this unit maintains and schedules DSS pool cars in Jefferson City.

•Mail Services: This unit provides varying degrees of mail services to DSS offices in Jefferson City, St. Louis and Kansas City. The unit manager serves as liaison between DSS and OA's centralized mail unit. The main priority of this unit is to prepare DSS's mail and packages for processing by either the centralized mail unit or an outside vendor. The unit provides courier services within Jefferson City, St. Louis and Kansas City for time-sensitive packages.

•DSS Fleet Management: Coordinates all requirements relating to DSS vehicles. This unit oversees 1) maintenance of vehicle records and information; 2) processing vehicle title/registration forms; and 3) processing state fleet (Voyager) card additions, changes, deletions, etc. DFAS also acts as the DSS liaison with the State Fleet Coordinator, state fleet card contractor and Department of Natural Resources.

Center for Management Information (CMI) core functions include:

•Data Management: Coordinates and oversees data research, data mining, data reporting and program evaluation for the department. This is accomplished through a series of periodic reports available on the department's web site. In addition, ad hoc requests from the department's large computer system are researched and compiled to help management evaluate programs. Finally, external reports and program evaluations are prepared for use by departmental management, legislature, Governor's Office and media.

•Fiscal Notes: Coordinate all fiscal note preparation for the Department. Additionally, provides a central contact point for the legislature and the Governor's Office for all fiscal note inquiries and questions.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: RSMo. 660.010.

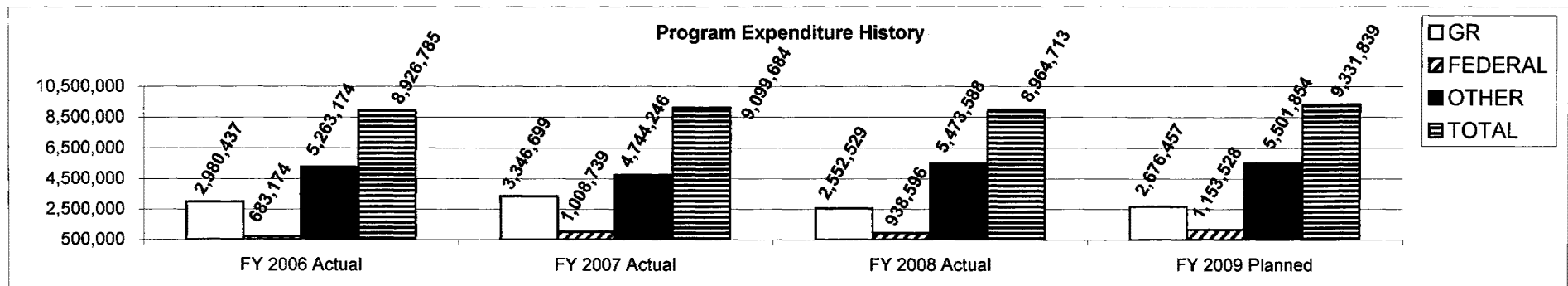
3. Are there federal matching requirements? If yes, please explain.

This program does not have a federal matching requirement; however expenditures are pooled with other departmental administrative expenditures to earn a federal indirect rate.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Note: The FY2009 budget merged the Division of Budget and Finance and the Division of General Services into the Division of Finance and Administrative Services. Below is the historical breakout between divisions.

FY2006

Division of Budget & Finance - \$1,386,039 GR; \$367,768 FF Division of General Services - \$1,594,398 GR; \$315,406 FF; \$5,263,174 OT

FY2007

Division of Budget & Finance - \$1,737,003 GR; \$737,052 FF Division of General Services - \$1,609,696 GR; \$271,687 FF; \$4,744,246 OT

FY2008

Division of Budget & Finance - \$1,837,014 GR; \$771,190 FF Division of General Services - \$715,515 GR; \$167,406 FF; \$5,473,588 OT

6. What are the sources of the "Other " funds?

Child Support Collections (0169)
 Administrative Trust Funds (0545)

7a. Provide an effectiveness measure.

SFY	Average Time Between Invoice and Vendor Payment (Days)	
	Actual	Projected
2006	26	29
2007	29	26
2008	27	28
2009		27
2010		27
2011		27

The Division of Finance and Administrative Services provides support functions for all DSS divisions and programs. Other effectiveness measures can be found in divisional sections.

7b. Provide an efficiency measure.

SFY	Percent of Employees Using Direct Deposit	
	Actual	Projected
2006	94%	95%
2007	95%	95%
2008	98%*	100%
2009		100%
2010		100%
2011		100%

*Effective January 1, 2008 Direct Deposit is mandatory. The 2% are new employees or employees changing banks.

SFY	Average Number of Payment Documents Processed per FTE		
	# of FTE	Actual	Projected
2006	16.5	10,610	10,700
2007	16.5	10,314	10,700
2008	16.5	10,964	10,000
2009	16.5		10,500
2010	16.5		10,500
2011	16.5		10,500

The Division of Finance and Administrative Services provides support functions for all DSS divisions and programs. Other efficiency measures can be found in divisional sections.

7c. Provide the number of clients/individuals served, if applicable.

SFY	Purchasing Requisitions Processed		Travel Expenses Processed	
	Actual	Projected	Actual	Projected
2006	8,413	8,000	32,000	34,700
2007	11,161	8,000	32,389	33,000
2008	11,340	11,000	32,154	33,000
2009		11,000		33,000
2010		11,000		33,000
2011		11,200		32,200

SFY	Number of Payment Documents Processed	
	Actual	Projected
2006	175,070*	175,000
2007	170,179	175,000
2008		180,000
2009		180,000
2010		180,000
2011		180,000

*FY2006 included payments for ITSD.

Support services are provided to over 8,500 departmental employees which includes turnover, part-time and temporary employees.

7d. Provide a customer satisfaction measure, if available.

FY10 Department of Social Services Report #9

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
REVENUE MAXIMATION								
CORE								
EXPENSE & EQUIPMENT								
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	1,000,000	0.00	1,000,000	0.00	250,000	0.00
TOTAL - EE	0	0.00	1,000,000	0.00	1,000,000	0.00	250,000	0.00
TOTAL	0	0.00	1,000,000	0.00	1,000,000	0.00	250,000	0.00
GRAND TOTAL	\$0	0.00	\$1,000,000	0.00	\$1,000,000	0.00	\$250,000	0.00

CORE DECISION ITEM

Department: Social Services
Division: Finance and Administrative Services
Core: Revenue Maximization

Budget Unit: 88817C

1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS				
EE		1,000,000		1,000,000
PSD				
TRF				
Total		1,000,000		1,000,000
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

Note: An "E" is requested for federal funds.

	FY 2010 Governor's Recommendation			
	GR	Federal	Other	Total
PS				
EE		250,000		250,000
PSD				
TRF				
Total		250,000		250,000
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

Note: An "E" is requested for federal funds.

2. CORE DESCRIPTION

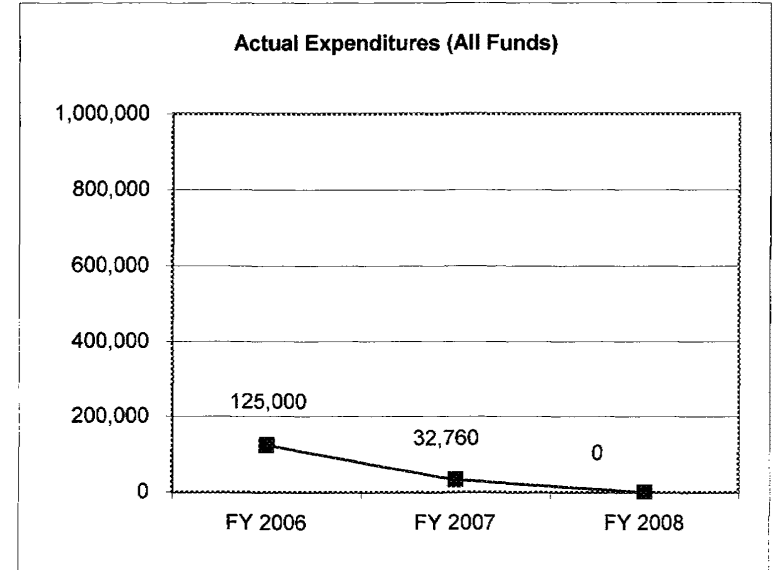
Core budget to provide the Department of Social Services (DSS) with a mechanism for payment of fees to contractors who engage in revenue maximization projects on behalf of the Department.

3. PROGRAM LISTING (list programs included in this core funding)

Revenue Maximization

4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	1,000,000	1,000,000	1,000,000	1,000,000
Less Reverted (All Funds)				N/A
Budget Authority (All Funds)	1,000,000	1,000,000	1,000,000	N/A
Actual Expenditures (All Funds)	125,000	32,760	0	N/A
Unexpended (All Funds)	875,000	967,240	1,000,000	N/A
Unexpended, by Fund:				
General Revenue				N/A
Federal	875,000	967,240	1,000,000	N/A
Other				N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

NOTES:

Estimated federal appropriation fiscal years 2006 - 2008.

FY2006 -- \$875,000 federal fund agency reserve for authority in excess of cash.

FY2007 -- \$967,240 federal fund agency reserve for authority in excess of cash.

FY2008 -- \$1,000,000 federal fund agency reserve for authority in excess of cash.

CORE RECONCILIATION DETAIL

DEPARTMENT OF SOCIAL SERVICES
REVENUE MAXIMATION

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	1,000,000	0	1,000,000	
	Total	0.00	0	1,000,000	0	1,000,000	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	1,000,000	0	1,000,000	
	Total	0.00	0	1,000,000	0	1,000,000	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction	2819 6169 EE	0.00	0	(750,000)	0	(750,000)	
NET GOVERNOR CHANGES		0.00	0	(750,000)	0	(750,000)	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	250,000	0	250,000	
	Total	0.00	0	250,000	0	250,000	

FY10 Department of Social Services Report #10

DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
REVENUE MAXIMATION								
CORE								
PROFESSIONAL SERVICES	0	0.00	1,000,000	0.00	1,000,000	0.00	250,000	0.00
TOTAL - EE	0	0.00	1,000,000	0.00	1,000,000	0.00	250,000	0.00
GRAND TOTAL	\$0	0.00	\$1,000,000	0.00	\$1,000,000	0.00	\$250,000	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$1,000,000	0.00	\$1,000,000	0.00	\$250,000	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

PROGRAM DESCRIPTION

Department: Social Services

Program Name: Revenue Maximization

Program is found in the following core budget(s): Revenue Maximization

1. What does this program do?

PROGRAM SYNOPSIS: Provides a mechanism to make contingency contract payments on revenue maximization projects.

The Department of Social Services enlists the assistance of private entities that specialize in maximizing federal program dollars and identifying other non-GR sources.

Current Revenue Maximization projects include:

Division of Youth Services (DYS) Medicaid Claiming - This project consists of developing a State Plan amendment to allow Medicaid funding for residential rehabilitation services for children in DYS custody.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State statute: RSMo. 660.010.

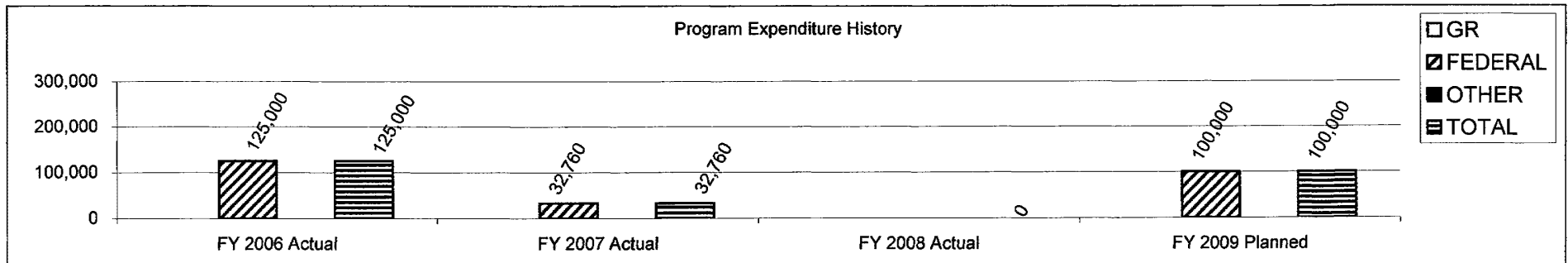
3. Are there federal matching requirements? If yes, please explain.

No. Contractors are paid from new federal funds resulting from successful revenue maximization projects. There may be a state match required to receive the additional funds.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

SFY	Title IV-E New Revenues		Medicaid New Revenues	
	Projected	Actual	Projected	Actual
2006	\$3,000,000	\$3,000,000	\$9,000,000	\$0
2007	\$3,000,000	\$0*	\$5,500,000	\$0
2008	\$3,000,000	\$0*	\$5,500,000	\$0
2009	\$0		\$2,000,000	
2010	\$0		\$2,000,000	
2011	\$0		\$0	

* No "new" revenues have been identified; previous new revenue identified has now become common practice.

7b. Provide an efficiency measure.

SFY	New Annual Revenue per \$1 Cost*	
	Projected	Actual
2006	\$20	\$24
2007	\$20	\$0**
2008	\$20	\$0**
2009	\$20	
2010	\$20	
2011	\$0	

*Anticipated revenues from fully implemented initiatives

**No contractor payments for current initiatives after not-to-exceed contractor cost cap is reached

7c. Provide the number of clients/individuals served, if applicable.**7d. Provide a customer satisfaction measure, if available.**

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DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
RECEIPT & DISBURSEMENT-REFUNDS								
CORE								
PROGRAM-SPECIFIC								
TITLE XIX-FEDERAL AND OTHER	4,092,605	0.00	1,397,000	0.00	1,397,000	0.00	1,397,000	0.00
FEDERAL AND OTHER	33,310	0.00	53,000	0.00	53,000	0.00	53,000	0.00
TEMP ASSIST NEEDY FAM FEDERAL	1,074	0.00	25,000	0.00	25,000	0.00	25,000	0.00
DEPT OF SOC SERV FEDERAL & OTH	188,968	0.00	225,000	0.00	225,000	0.00	225,000	0.00
PHARMACY REBATES	2,160	0.00	25,000	0.00	25,000	0.00	25,000	0.00
THIRD PARTY LIABILITY COLLECT	243,429	0.00	125,000	0.00	125,000	0.00	125,000	0.00
PREMIUM	2,050,837	0.00	650,000	0.00	650,000	0.00	650,000	0.00
TOTAL - PD	6,612,383	0.00	2,500,000	0.00	2,500,000	0.00	2,500,000	0.00
TOTAL	6,612,383	0.00	2,500,000	0.00	2,500,000	0.00	2,500,000	0.00
GRAND TOTAL	\$6,612,383	0.00	\$2,500,000	0.00	\$2,500,000	0.00	\$2,500,000	0.00

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CORE DECISION ITEM

Department: Social Services
 Division: Finance and Administrative Services
 Core: Receipt and Disbursement--Refunds

Budget Unit: 88853C

1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS				
EE				
PSD		1,700,000	800,000	2,500,000
TRF				
Total		1,700,000	800,000	2,500,000
FTE				0.00

Est. Fringe	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds:Third Party Liability Collections Fund (0120)
 Premium Fund (0885)
 Pharmacy Rebates (0114)

Note: "E's" are requested in all funds.

	FY 2010 Governor's Recommendation			
	GR	Federal	Other	Total
PS				
EE				
PSD		1,700,000	800,000	2,500,000
TRF				
Total		1,700,000	800,000	2,500,000
FTE				0.00

Est. Fringe	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds:Third Party Liability Collections Fund (0120)
 Premium Fund (0885)
 Pharmacy Rebates (0114)

Note: "E's" are requested in all funds.

2. CORE DESCRIPTION

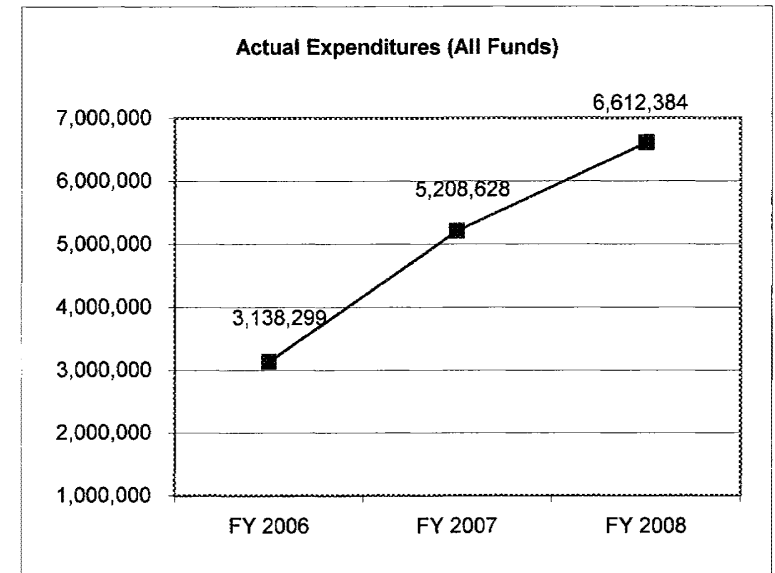
Core budget for the Division of Finance and Administrative Services to manage (refund) incorrectly deposited receipts.

3. PROGRAM LISTING (list programs included in this core funding)

Receipt and Disbursement - Refunds

4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	3,626,285	5,267,900	6,932,000	2,500,000
Less Reverted (All Funds)				N/A
Budget Authority (All Funds)	3,626,285	5,267,900	6,932,000	N/A
Actual Expenditures (All Funds)	3,138,299	5,208,628	6,612,384	N/A
Unexpended (All Funds)	487,986	59,272	319,616	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	333,023	36,819	236,044	N/A
Other	154,963	22,453	83,572	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

NOTES:

FY2006 -- "E" increases = \$695,510 federal fund (0163); \$430,775 Premiums

FY2006 -- \$310,250 federal fund (0610) agency reserve for authority in excess of cash.

FY2007 -- "E" increases = \$50,000 federal fund (0610); \$1,736,100 federal fund (0163); \$25,000 federal fund (0189); \$154,400 Third Party Liability; \$802,400 Premiums

FY2008 -- "E" increases = \$2,852,000 federal fund (0163); \$125,000 Third Party Liability \$1,455,000 Premiums.

Federal fund reserves fluctuate on an annual basis, depending on federal earnings and other division's federal spending needs.

CORE RECONCILIATION DETAIL

DEPARTMENT OF SOCIAL SERVICES
RECEIPT & DISBURSEMENT-REFUNDS

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	1,700,000	800,000	2,500,000	
	Total	0.00	0	1,700,000	800,000	2,500,000	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	1,700,000	800,000	2,500,000	
	Total	0.00	0	1,700,000	800,000	2,500,000	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	1,700,000	800,000	2,500,000	
	Total	0.00	0	1,700,000	800,000	2,500,000	

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DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
RECEIPT & DISBURSEMENT-REFUNDS								
CORE								
REFUNDS	6,612,383	0.00	2,500,000	0.00	2,500,000	0.00	2,500,000	0.00
TOTAL - PD	6,612,383	0.00	2,500,000	0.00	2,500,000	0.00	2,500,000	0.00
GRAND TOTAL	\$6,612,383	0.00	\$2,500,000	0.00	\$2,500,000	0.00	\$2,500,000	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$4,315,957	0.00	\$1,700,000	0.00	\$1,700,000	0.00	\$1,700,000	0.00
OTHER FUNDS	\$2,296,426	0.00	\$800,000	0.00	\$800,000	0.00	\$800,000	0.00

PROGRAM DESCRIPTION

Department: Social Services

Program Name: Receipt and Disbursement--Refunds

Program is found in the following core budget(s): Receipt and Disbursement--Refunds

1. What does this program do?

PROGRAM SYNOPSIS: This appropriation allows the department to make timely deposits of all receipts and then to make refunds or corrections when necessary.

This appropriation allows the department to make timely deposits of all receipts and then to make refunds or corrections when necessary. Pursuing this method creates additional interest earnings for the state treasury. Delaying the deposit of funds increases the chance that funds will be misused. The State Auditor, who routinely reviews the cash receipt function of the department for accuracy and timeliness, endorses prompt deposit of all funds received. This appropriation also affords the division the authority to make correcting payments in the event funds were originally deposited to an inappropriate fund or when refunds to the payer are required due to an original overpayment.

The Department of Social Services receives hundreds of checks daily. Fiscal integrity and internal controls over cash receipts call for prompt deposit of all funds until a determination can be made as to proper deposit or distribution of the funds. A typical transaction would be when insurance companies and/or other parties liable for medical bills of clients reimburse Medicaid for the entire cost of the care rather than only the portion paid by Medicaid. Later, when the proper amount is determined, a refund is issued from this account for the difference. Another frequent use of this appropriation is to refund a portion of the premium paid by a family when they leave the program.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State statute: RSMo. 660.010

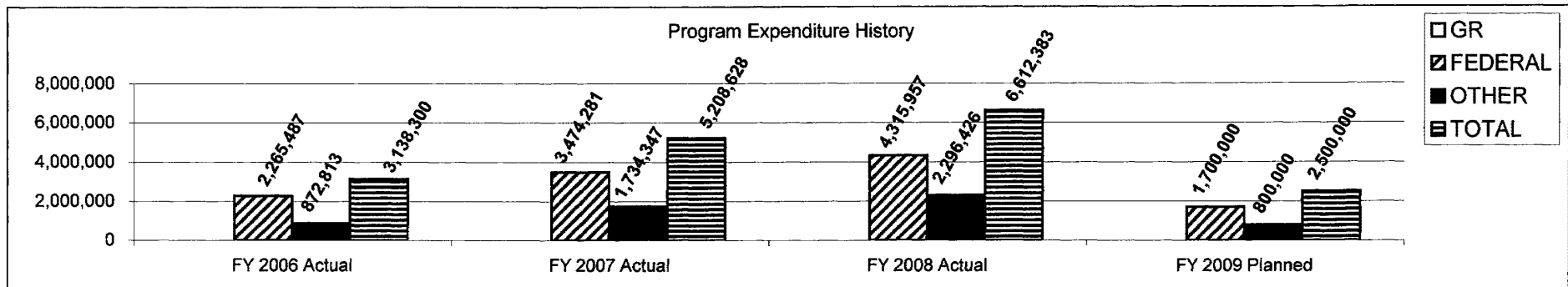
3. Are there federal matching requirements? If yes, please explain.

No.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

Pharmacy Rebates (0114), Third Party Liability (0120) and Premiums (0885).

7a. Provide an effectiveness measure.

SFY	Amount of Refunds Processed	
	Actual	Projected
2006	\$3,138,300	\$2,500,000
2007	\$5,208,628	\$2,500,000
2008	\$6,612,384	\$2,500,000
2009		\$2,500,000
2010		\$2,500,000
2011		\$2,500,000

7b. Provide an efficiency measure.

This is an operational appropriation for a pass through funding source. Efficiency measures are not applicable.

7c. Provide the number of clients/individuals served, if applicable.

7d. Provide a customer satisfaction measure, if available.

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DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
NEGLECTED & DELINQUENT CHLDRN									
CORE									
PROGRAM-SPECIFIC									
GENERAL REVENUE	2,484,608	0.00	3,302,000	0.00	3,302,000	0.00	2,484,608	0.00	
TOTAL - PD	2,484,608	0.00	3,302,000	0.00	3,302,000	0.00	2,484,608	0.00	
TOTAL	2,484,608	0.00	3,302,000	0.00	3,302,000	0.00	2,484,608	0.00	
GRAND TOTAL	\$2,484,608	0.00	\$3,302,000	0.00	\$3,302,000	0.00	\$2,484,608	0.00	

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CORE DECISION ITEM

Department: Social Services
 Division: Finance and Administrative Services
 Core: Neglected and Delinquent Children

Budget Unit: 88854C

1. CORE FINANCIAL SUMMARY

FY 2010 Budget Request				
	GR	Federal	Other	Total
PS				
EE				
PSD	3,302,000			3,302,000
TRF				
Total	3,302,000			3,302,000
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

FY 2010 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD	2,484,608			2,484,608
TRF				
Total	2,484,608			2,484,608
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

2. CORE DESCRIPTION

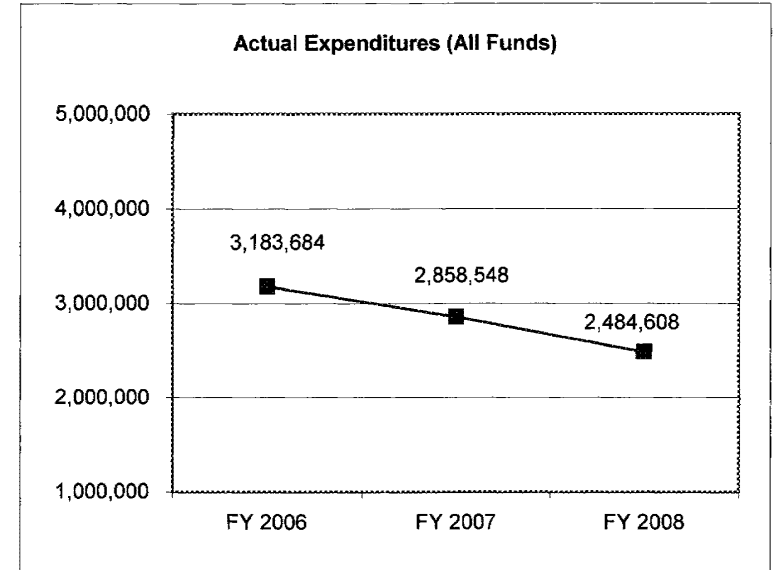
Core budget for state payments to counties for juveniles in county detention centers, pursuant to State Statutes 211.151, 211.156 RSMo.

3. PROGRAM LISTING (list programs included in this core funding)

Payments to counties for neglected & delinquent children.

4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	3,302,000	3,302,000	3,302,000	3,302,000
Less Reverted (All Funds)				N/A
Budget Authority (All Funds)	3,302,000	3,302,000	3,302,000	N/A
Actual Expenditures (All Funds)	3,183,684	2,858,548	2,484,608	N/A
Unexpended (All Funds)	118,316	443,452	817,392	N/A
Unexpended, by Fund:				
General Revenue	118,316	443,452	817,392	N/A
Federal				N/A
Other				N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

NOTES:

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
NEGLECTED & DELINQUENT CHLDRN**

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	3,302,000	0	0	3,302,000	
	Total	0.00	3,302,000	0	0	3,302,000	
DEPARTMENT CORE REQUEST							
	PD	0.00	3,302,000	0	0	3,302,000	
	Total	0.00	3,302,000	0	0	3,302,000	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 2561 0738	PD	0.00	(817,392)	0	0	(817,392)	
NET GOVERNOR CHANGES		0.00	(817,392)	0	0	(817,392)	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	2,484,608	0	0	2,484,608	
	Total	0.00	2,484,608	0	0	2,484,608	

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DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
NEGLECTED & DELINQUENT CHLDRN								
CORE								
PROGRAM DISTRIBUTIONS	2,484,608	0.00	3,302,000	0.00	3,302,000	0.00	2,484,608	0.00
TOTAL - PD	2,484,608	0.00	3,302,000	0.00	3,302,000	0.00	2,484,608	0.00
GRAND TOTAL	\$2,484,608	0.00	\$3,302,000	0.00	\$3,302,000	0.00	\$2,484,608	0.00
GENERAL REVENUE	\$2,484,608	0.00	\$3,302,000	0.00	\$3,302,000	0.00	\$2,484,608	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

PROGRAM DESCRIPTION

Department: Social Services

Program Name: Neglected and Delinquent Children

Program is found in the following core budget(s): Neglected and Delinquent Children

1. What does this program do?

PROGRAM SYNOPSIS: Provides for payments to county youth detention programs for juveniles detained in the juvenile justice system.

Payments are made in accordance with Section 211.156 RSMo. at a daily rate between \$14 and \$37 established by appropriation. The General Assembly appropriated funds for FY09 to provide a daily reimbursement rate of \$14 as authorized by law.

County detention facilities administered locally by the counties and circuit courts are part of the continuum of services designed to protect Missourians from youth that have entered the juvenile justice system. Administration of this reimbursement program became the responsibility of the Division of Budget and Finance in FY93 following the transfer of funding from the Office of Administration.

Counties submit reimbursement requests to the Division of Finance and Administrative Services (DFAS) monthly. The DFAS requires the counties to certify in writing that the child for whom reimbursement is requested has been detained in accordance with state statute.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State statute: RSMo. 211.151, 211.156

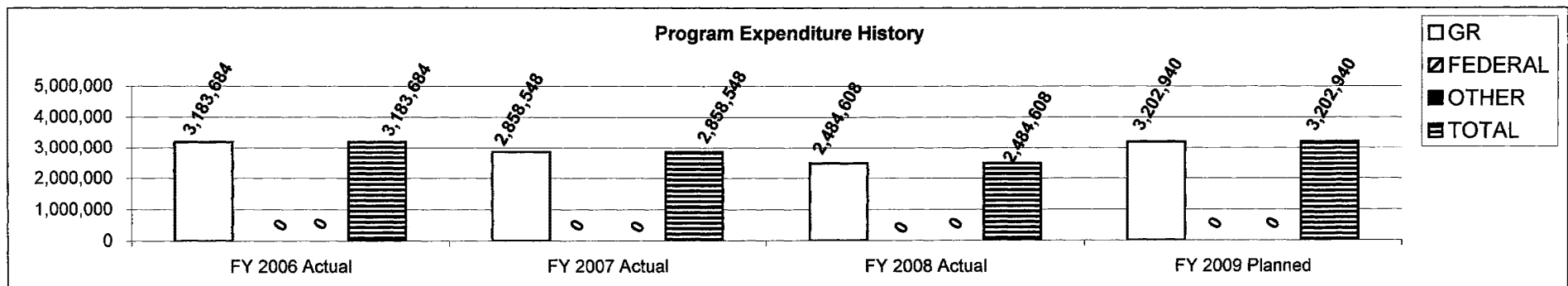
3. Are there federal matching requirements? If yes, please explain.

No.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

Reimbursement affects programs and clients in the Children's Division and the Division of Youth Services. Effectiveness measures are incorporated in these divisions program description forms.

7b. Provide an efficiency measure.

Reimbursement affects programs and clients in the Children's Division and the Division of Youth Services. Efficiency measures are incorporated in these divisions program description forms.

7c. Provide the number of clients/individuals served, if applicable.

SFY	Number of Detention Days Reimbursed	
	Actual	Projected
2006	227,406	235,857
2007	204,182	235,857
2008	177,472	235,857
2009		235,857
2010		235,857
2011		235,857

7d. Provide a customer satisfaction measure, if available.

FY10 Department of Social Services Report #9

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
DIVISION OF LEGAL SERVICES								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	1,776,607	46.30	1,911,021	53.62	1,911,021	53.62	1,776,579	49.62
DEPT OF SOC SERV FEDERAL & OTH	2,992,666	78.00	3,108,098	71.99	3,108,098	71.99	3,009,534	68.99
THIRD PARTY LIABILITY COLLECT	516,875	13.45	552,801	13.29	552,801	13.29	552,801	13.29
CHILD SUPPORT ENFORCEMENT FUND	161,162	4.20	166,003	3.07	166,003	3.07	166,003	3.07
TOTAL - PS	5,447,310	141.95	5,737,923	141.97	5,737,923	141.97	5,504,917	134.97
EXPENSE & EQUIPMENT								
GENERAL REVENUE	195,025	0.00	195,033	0.00	195,033	0.00	167,439	0.00
DEPT OF SOC SERV FEDERAL & OTH	472,951	0.00	680,184	0.00	680,184	0.00	665,910	0.00
THIRD PARTY LIABILITY COLLECT	115,208	0.00	115,339	0.00	115,339	0.00	115,339	0.00
TOTAL - EE	783,184	0.00	990,556	0.00	990,556	0.00	948,688	0.00
TOTAL	6,230,494	141.95	6,728,479	141.97	6,728,479	141.97	6,453,605	134.97
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	70,169	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	0	0.00	0	0.00	73,414	0.00
THIRD PARTY LIABILITY COLLECT	0	0.00	0	0.00	0	0.00	16,583	0.00
CHILD SUPPORT ENFORCEMENT FUND	0	0.00	0	0.00	0	0.00	4,982	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	165,148	0.00
TOTAL	0	0.00	0	0.00	0	0.00	165,148	0.00
GRAND TOTAL	\$6,230,494	141.95	\$6,728,479	141.97	\$6,728,479	141.97	\$6,618,753	134.97

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CORE DECISION ITEM

Department: Social Services
Division: Legal Services
Core: Legal Services

Budget Unit: 88912C

1. CORE FINANCIAL SUMMARY

FY 2010 Budget Request				
	GR	Federal	Other	Total
PS	1,911,021	3,108,098	718,804	5,737,923
EE	195,033	680,184	115,339	990,556
PSD				
TRF				
Total	2,106,054	3,788,282	834,143	6,728,479
FTE	53.62	71.99	16.36	141.97

Est. Fringe	901,620	1,466,401	339,132	2,707,152
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds: Third Party Liability Collections Fund (0120)
Child Support Enforcement Collections Fund (0169)

FY 2010 Governor's Recommendation				
	GR	Federal	Other	Total
PS	1,776,579	3,009,534	718,804	5,504,917
EE	167,439	665,910	115,339	948,688
PSD				
TRF				
Total	1,944,018	3,675,444	834,143	6,453,605
FTE	49.62	68.99	16.36	134.97

Est. Fringe	838,190	1,419,898	339,132	2,597,220
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds: Third Party Liability Collections Fund (0120)
Child Support Enforcement Collections Fund (0169)

2. CORE DESCRIPTION

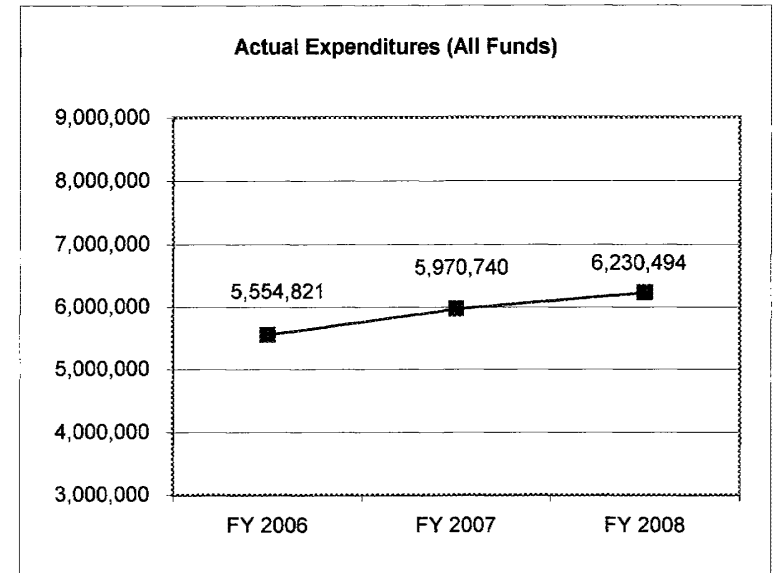
Core funding for the Division of Legal Services (DLS) to provide comprehensive legal support to all program and support divisions in the Department of Social Services.

3. PROGRAM LISTING (list programs included in this core funding)

Division of Legal Services

4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	6,209,145	6,405,126	6,567,382	6,728,479
Less Reverted (All Funds)	(50,414)	(59,103)	(61,202)	N/A
Budget Authority (All Funds)	6,158,731	6,346,023	6,506,180	N/A
Actual Expenditures (All Funds)	5,554,821	5,970,740	6,230,494	N/A
Unexpended (All Funds)	603,910	375,283	275,686	N/A
Unexpended, by Fund:				
General Revenue	112	91	7,231	N/A
Federal	479,904	325,641	248,498	N/A
Other	123,894	49,551	19,957	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

NOTES:

FY2006

\$478,344 Federal Fund agency reserve for authority in excess of cash; \$91,516 Third Party Liability fund agency reserve.

FY2007

\$325,560 Federal Fund agency reserve for authority in excess of cash; \$44,933 Third Party Liability fund agency reserve.

FY2008

\$207,218 Federal Fund agency reserve for authority in excess of cash.

CORE RECONCILIATION DETAIL

DEPARTMENT OF SOCIAL SERVICES
DIVISION OF LEGAL SERVICES

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PS	141.97	1,911,021	3,108,098	718,804	5,737,923	
		EE	0.00	195,033	680,184	115,339	990,556	
		Total	141.97	2,106,054	3,788,282	834,143	6,728,479	
DEPARTMENT CORE REQUEST								
		PS	141.97	1,911,021	3,108,098	718,804	5,737,923	
		EE	0.00	195,033	680,184	115,339	990,556	
		Total	141.97	2,106,054	3,788,282	834,143	6,728,479	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	2562 2964	PS	(3.00)	0	(98,564)	0	(98,564)	
Core Reduction	2562 6353	PS	(4.00)	(134,442)	0	0	(134,442)	
Core Reduction	2562 6354	EE	0.00	(27,594)	0	0	(27,594)	
Core Reduction	2562 2965	EE	0.00	0	(14,274)	0	(14,274)	
NET GOVERNOR CHANGES			(7.00)	(162,036)	(112,838)	0	(274,874)	
GOVERNOR'S RECOMMENDED CORE								
		PS	134.97	1,776,579	3,009,534	718,804	5,504,917	
		EE	0.00	167,439	665,910	115,339	948,688	
		Total	134.97	1,944,018	3,675,444	834,143	6,453,605	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 88912C

DEPARTMENT: Social Services

BUDGET UNIT NAME: Division of Legal Services

DIVISION: Legal Services

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

Section	PS or E&E	Core	% Flex Requested	Flex Requested Amount
	PS	\$5,571,920	25%	\$1,392,980
	E&E	\$990,556	25%	\$247,639
Total Request		\$6,562,476		\$1,640,619

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$0	H.B. 11 language allows for up to 25% flexibility for all funds between personal services and expense and equipment.	25% flexibility is being requested in all funds.

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR
EXPLAIN ACTUAL USE

CURRENT YEAR
EXPLAIN PLANNED USE

25% flexibility granted for all appropriations, funds were not utilized.

Flexibility allows DSS to utilize and manage funds in the most efficient and effective manner. Uses will be determined on an "as needed" basis.

FY10 Department of Social Services Report #10

DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
DIVISION OF LEGAL SERVICES								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	158,974	5.66	172,849	6.00	172,849	6.00	172,849	6.00
OFFICE SUPPORT ASST (KEYBRD)	267,720	11.96	298,792	13.00	293,025	13.00	269,229	12.00
SR OFC SUPPORT ASST (KEYBRD)	336,396	13.62	353,905	14.00	346,205	14.00	332,177	13.50
RESEARCH ANAL I	32,221	1.01	32,260	1.00	33,419	1.00	33,419	1.00
PROGRAM DEVELOPMENT SPEC	55,003	1.39	39,131	1.00	42,501	1.00	42,501	1.00
CLAIMS & RESTITUTION TECH I	94,891	2.99	98,200	3.00	98,200	3.00	98,200	3.00
CLAIMS & RESTITUTION TECH II	32,996	1.00	34,028	1.00	34,028	1.00	34,028	1.00
INVESTIGATOR I	81,971	2.45	71,390	2.00	91,390	3.00	91,390	3.00
INVESTIGATOR II	855,028	23.25	1,005,101	23.43	923,101	23.40	846,938	21.40
INVESTIGATOR III	735,902	18.22	784,182	19.00	747,182	16.00	709,886	15.00
INVESTIGATION MGR B1	146,474	3.01	150,595	3.00	150,595	3.00	150,595	3.00
DIVISION DIRECTOR	89,017	1.01	91,798	1.00	91,798	1.00	91,798	1.00
DEPUTY DIVISION DIRECTOR	69,755	1.01	71,936	1.00	71,936	1.00	71,936	1.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	9,396	0.15	0	0.00	0	0.00
LEGAL COUNSEL	1,258,564	26.48	1,251,042	26.00	1,279,542	26.00	1,279,542	26.00
HEARINGS OFFICER	889,225	20.14	961,176	20.00	1,040,614	22.03	981,251	20.03
CLERK	16,185	0.75	10,198	0.50	19,594	0.65	19,594	0.65
TYPIST	31,122	1.57	19,531	0.89	19,531	0.89	19,531	0.89
RESEARCH WORKER	735	0.03	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	68,033	1.25	64,000	1.00	64,000	1.00	50,227	0.50
SPECIAL ASST PROFESSIONAL	69,755	1.01	71,936	1.00	71,936	1.00	71,936	1.00
SPECIAL ASST OFFICE & CLERICAL	104,609	3.00	107,878	3.00	107,878	3.00	107,878	3.00
INVESTIGATOR	52,734	1.14	38,599	1.00	38,599	1.00	30,012	1.00
TOTAL - PS	5,447,310	141.95	5,737,923	141.97	5,737,923	141.97	5,504,917	134.97
TRAVEL, IN-STATE	92,328	0.00	79,207	0.00	100,939	0.00	100,939	0.00
TRAVEL, OUT-OF-STATE	3,795	0.00	2,200	0.00	3,900	0.00	3,900	0.00
SUPPLIES	230,697	0.00	204,485	0.00	230,329	0.00	215,772	0.00
PROFESSIONAL DEVELOPMENT	23,255	0.00	40,051	0.00	40,051	0.00	40,051	0.00
COMMUNICATION SERV & SUPP	103,669	0.00	106,238	0.00	108,700	0.00	108,700	0.00
PROFESSIONAL SERVICES	195,059	0.00	420,938	0.00	374,312	0.00	359,140	0.00
JANITORIAL SERVICES	234	0.00	100	0.00	100	0.00	100	0.00
M&R SERVICES	35,499	0.00	51,544	0.00	50,800	0.00	50,800	0.00

FY10 Department of Social Services Report #10

DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
DIVISION OF LEGAL SERVICES								
CORE								
COMPUTER EQUIPMENT	1,331	0.00	0	0.00	0	0.00	0	0.00
MOTORIZED EQUIPMENT	72,344	0.00	44,583	0.00	46,692	0.00	34,553	0.00
OFFICE EQUIPMENT	6,896	0.00	20,710	0.00	15,070	0.00	15,070	0.00
OTHER EQUIPMENT	6,983	0.00	10,000	0.00	10,000	0.00	10,000	0.00
PROPERTY & IMPROVEMENTS	3,112	0.00	500	0.00	500	0.00	500	0.00
EQUIPMENT RENTALS & LEASES	2,822	0.00	4,000	0.00	3,163	0.00	3,163	0.00
MISCELLANEOUS EXPENSES	5,160	0.00	6,000	0.00	6,000	0.00	6,000	0.00
TOTAL - EE	783,184	0.00	990,556	0.00	990,556	0.00	948,688	0.00
GRAND TOTAL	\$6,230,494	141.95	\$6,728,479	141.97	\$6,728,479	141.97	\$6,453,605	134.97
GENERAL REVENUE	\$1,971,632	46.30	\$2,106,054	53.62	\$2,106,054	53.62	\$1,944,018	49.62
FEDERAL FUNDS	\$3,465,617	78.00	\$3,788,282	71.99	\$3,788,282	71.99	\$3,675,444	68.99
OTHER FUNDS	\$793,245	17.65	\$834,143	16.36	\$834,143	16.36	\$834,143	16.36

PROGRAM DESCRIPTION

Department: Social Services

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

1. What does this program do?

The Division of Legal Services (DLS) provides comprehensive legal support to all programs and support divisions in the Department of Social Services (DSS) to assist these agencies in accomplishing the Department's goals and objectives.

DLS is functionally organized into four major sections:

Litigation

The Litigation Section provides legal counsel and representation to the Department of Social Services and its separate divisions. The Special Counsel for Litigation administers the section and assists the division director in providing legal assistance and advice to the DSS Director to ensure that the programs and policies of the department are implemented in the manner provided by law. Litigation attorneys are based in offices in Jefferson City, St. Louis, Independence, St. Joseph, Springfield, Rolla and Joplin.

The primary focus of the litigation attorneys is to provide legal representation to the Children's Division (CD) in Juvenile Court to support the children in achieving safe, stable, permanent homes. Additional duties include:

- providing legal advice and representation to the child abuse and neglect hotline system, and by defending the decisions made by the department in Circuit Court;
- providing competent and zealous litigation support to CD in child abuse and neglect investigations enhancing the effectiveness of that program by ensuring that perpetrators of abuse and neglect are properly identified in the Central Registry;
- providing legal advice, training and courtroom representation for CD in the Juvenile and Circuit Courts of the State;
- providing legal advice and representation to CD on matters relating to licensure of foster homes including actions pertaining to sanctioning of these entities;
- providing legal research to the Department's General Counsel and the program divisions;
- reviewing proposed legislation and preparing fiscal notes;
- assisting in the review and drafting of contracts between divisions and nongovernment service providers;
- reviewing and drafting memorandums of understanding between the department/divisions and other governmental entities;
- providing legal advice and courtroom representation to the Division of Youth Services to assure that its mission of addressing the needs of delinquent youth is attained;
- providing legal advice and counsel to the MOHealthnet Division in administering the MOHealthnet program;
- providing legal advice, representation and counsel to the Family Support Division in administering the income maintenance and child support programs;
- serving as a liaison between the Department and its divisions and the Missouri Attorney General's Office on cases involving litigation involving the Department; and
- providing legal advice and counsel to the other support divisions within the department.

Administrative Hearings

The Administrative Hearings Section is comprised of hearing officers based in Jefferson City, St. Louis and Independence who conduct hearings related to child support enforcement and public benefits. The licensed attorneys who conduct child support hearings are qualified and trained to provide full and fair hearings in all facets of the child support process, including enforcement, establishment, and modification of administrative child support orders.

Hearing officers within the Administrative Hearings Section also provide full and fair administrative hearings for public benefit and service recipients who are challenging a decision of the Family Support Division or the MOHealthNet Division. These due process hearings provide a forum for determining whether the denial or termination of public benefits or services was justified. Providing full and fair administrative hearings and rendering decisions expeditiously, these hearing officers are able to provide due process to all participants and promote the integrity of state programs, including food stamps, cash assistance, and medical assistance programs.

Hearing officers also hear provider appeals of Children's Divisions' decisions to deny or revoke the registration of child care providers from the state's childcare subsidy program and conduct hearings on adoption and foster home licensure.

Investigations

The Investigation Section is divided into four units: Welfare Investigations, MO HealthNet Investigations, Claims and Restitution, and General Assignment Unit.

The Welfare Investigation Unit (WIU) investigates fraud and abuse committed by public assistance recipients. WIU is divided into five regions -- Kansas City, St. Louis, Jefferson City, Springfield and Sikeston.

MO HealthNet Program fraud and abuse committed by recipients is investigated by the MO HealthNet Investigation Unit (MHIU). The MHIU is responsible for the investigation, identification and collection of evidence for use in criminal and civil prosecutions relating to Recipient MO HealthNet Program fraud and abuse. MHIU is also responsible for MO HealthNet provider compliance investigations including overpayments, denial of enrollments, and program sanctions. The MHIU is involved with two multi-agency (federal and state) task forces in an effort to prosecute cases of fraud and abuse of medical entitlement programs.

The Claims and Restitution (C&R) unit operates and manages the Claims Accounting Restitution System (CARS). The CARS system tracks the establishment and collection efforts in all claims in the public assistance programs administered by DSS. The C&R unit also administers the Treasury Offset Program (TOP). The TOP provides for the intercept of individuals' federal income tax returns to satisfy outstanding food stamp overpayments.

The General Assignment Unit (GAU) is divided into two sub-units: Special Assignment Unit (SAU) and Location and Tracking Unit (LTU). The SAU is responsible for conducting criminal, personnel, and internal investigations to strengthen departmental integrity and for furnishing technical support and investigative assistance to the various DSS divisions in their administration and control of departmental programs. The LTU locates persons owing monies to the Department of Social Services, as well as other state agencies, identifies their resources, initiates collection actions, monitors payments and takes appropriate action on delinquent accounts, conducts background investigations and associated research in support of DSS investigations and conducts background checks on prospective DSS employees.

State Technical Assistance Team

The State Technical Assistance Team (STAT) assists in the investigation of child abuse, child neglect, child sexual abuse, child exploitation/pornography or child fatality cases, as described in Sections 660.520 to 660.527, RSMo, upon the request of local, state or federal law enforcement, prosecuting officials, Department of Social Services staff, representatives of the family courts, medical examiner, coroner or juvenile officer. As licensed peace officers by the Director of the Department of Public Safety pursuant to Chapter 590, RSMo, STAT investigators are deemed peace officers and have powers of arrest, limited to offenses involving child abuse, child neglect, child sexual abuse, child exploitation/pornography or child fatality. STAT assists county multidisciplinary teams in the development and implementation of protocols for the investigation and prosecution of child abuse, child neglect, child sexual abuse, child exploitation/pornography or child fatality.

STAT also manages Missouri's Child Fatality Review Program (RSMo 210.192, et. al.) with multidisciplinary panels in 114 counties and the City of St. Louis. Based on information received, risks to children are identified and prevention strategies are developed.

DLS also coordinates the department's compliance with the federal Health Insurance Portability and Accountability Act (HIPPA). HIPPA requires that the department has a privacy officer to oversee the department's implementation of HIPPA standards within the department, training of department employees on HIPPA standards and the continuous compliance with the rules.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapters 58, 194, 205, 207, 208, 210, 211, 219, 452, 453, 454, 455, 456, 473, 621, 660 RSMo.; Medicaid 42 USC Chapter 7 subchapter XIX, Section 1396; 20 CFR 404 1001-1096; 1501-1675 subchapter 8(1,2); 42 CFR 440-441,483; 45 CFR 205 and 206; TANF 45 CFR 233, 261, 262; 7 CFR 273.15; 7 CFR 273.16(e); 45 CFR 303.101; 45 CFR 302.50; 45 CFR 302.70 (2); 45 CFR 303.8(B); 45 CFR 303.100; 45 CFR 303.105; 7 CFR Section 273.18; 42 CFR Section 456.3(a); CFR Section 456.1--456.23; 42 USC Section 5106a; 42 USC Sections 670-680.

3. Are there federal matching requirements? If yes, please explain.

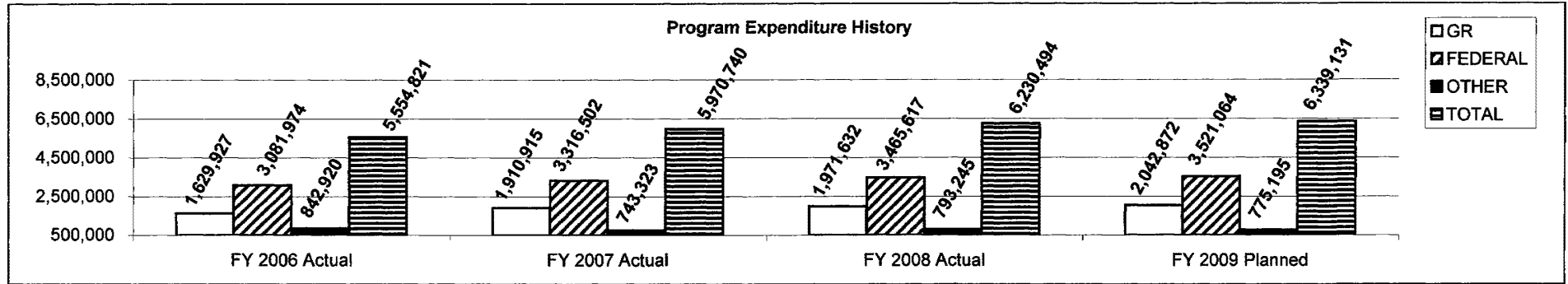
Federal matching requirements depend on the program DLS is supporting. For example, expenditures related to seeking permanency for children in the care and custody of the Children's Division could be eligible for the IV-E administrative match of 50% federal/50% state. Other expenditures are pooled with other administrative expenditures to earn a federal indirect rate.

4. Is this a federally mandated program? If yes, please explain.

Yes, in some areas. The Division of Legal Services (DLS) performs administrative hearings for the following federally mandated programs: MO HealthNet, TANF, Food Stamps and Child Support. DLS provides investigation services for food stamp fraud, claims and restitution and MO HealthNet fraud. The litigation section manages cases related to MO HealthNet utilization, child protection and permanency planning in the areas of foster care, adoption and reunification.

A complete list of federal mandates can be found with each program description in the Divisions that administer the above listed programs.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

Third Party Liability Fund and Child Support Enforcement Collections.

7a. Provide an effectiveness measure.

Average number of Months between Permanency Planning Case Assignment to Attorney and Closure		
SFY	Actual	Projected
2006	13.0	20.0
2007	13.0	20.0
2008	11.0	15.0
2009		15.0
2010		15.0
2011		12.0

7b. Provide an efficiency measure.

Annual Amount of Collections of Claims for Overpayment of Public Assistance		
SFY	Actual	Projected
2006	\$1.5 million	\$1.5 million
2007	\$1.4 million	\$1.5 million
2008	\$1.3 million	\$1.5 million
2009		\$1.5 million
2010		\$1.5 million
2011		\$1.5 million

Annual Number of Recipient Fraud and Abuse Cases Conducted by the MO HealthNet Investigations Unit (MHIU)		
SFY	Actual	Projected
2006	1,212	910
2007	1,812	910
2008	1,676	1,600
2009		1,600
2010		1,600
2011		1,600

Average Number of Days between the date a Child Support Hearing Request is Received to the Date of the Hearing		
SFY	Actual	Projected
2006	105	80
2007	181	80
2008	164	173
2009		155
2010		137
2011		120

7c. Provide the number of clients/individuals served, if applicable.

SFY	Number of Protective Service cases closed		Hearing Section Decisions		Investigations Concluded (Investigation Section)		Criminal Investigation Concluded (STAT)	
	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected
2006	1,439	1,800	16,562	15,500	6,537	6,500	218	350
2007	1,462	1,800	17,359	15,500	6,413	6,500	230	350
2008	1,878	1,450	20,821	24,000	6,624	6,500	249	250
2009		1,450		24,000		6,500		250
2010		1,450		24,000		6,500		250
2011		1,800		24,000		6,500		250

7d. Provide a customer satisfaction measure, if available.